

Guide of Applying for D-2 Visa Extension

Document List

1. Application form (specified format, download available from visainkorea.net)

- The form will be provided if you apply with school. The NAME part should be in English and other blanks can be in either English or Korean.

2. Passport copy (page with personal information)

3. ARC or copy of ARC

4. Certificate of enrollment (issued within 5 days of submission, NOT certificate of registration)

5. Certificate of grade (issued within 5 days of submission)

6. Certificate of deposit (over 10,000,000 won) + statement of reasons (if relative)

- If the GPA of the last semester or current semester (either one semester or average) is less than 2.0, or if the graduation is delayed, this material should be submitted. (If the GPA is less than 1.0, the visa extension cannot be applied for by agency.)

- In the case of delayed graduation, the deposit should be more than 5.5 million won. Delayed graduation refers to not graduating within the graduation time specified on the Certificate of Admission. Generally, it is more than 8 semesters for undergraduate students, and more than 4 semesters for doctoral students or masters students. (Different majors have different graduation period, so it is necessary to determine whether it is delayed graduation according to the Certificate of Admission.)

- Statement of reasons: 1)the reason why the GPA is less than 2.0: 2)the reason why an extra semester is needed(Form download available on visainkorea.net, in Korean or English)

7. Instructor's Confirmation (if relative, form download available on visainkorea.net)

- This document should be submitted in the case of delayed graduation. The name, position, contact information, signature, and seal of the international student officer from the International Department and student's instructor should be attached at the bottom of the form.

8. Housing Contract (You must apply for a change of residence within 14 days of moving, or you will be fined)

Type of Housing	Document
Rent (Under your own name)	Copy of rent contract
Rent (Under other's name)	①Copy of rent contract + ②Copy of renter's ID copy + ③Residence Confirmation Form (거주소제공확인서)
Dormitory	Dormitory confirmation from dorm office (기숙사 거주확인서)
Goshiwon	①Goshiwon contract + ②Goshiwon business registration (사업자등록증) + ③Rent payment receipt of this month
Airbnb	①Airbnb contract + ②Document that can prove the landlord owns that room (rent contract or business registration)
※ If you continue to stay after the contract expires, you can submit a screenshot of the monthly rent transfer record or let your landlord mark the extension on the original contract ※ In the case of Airbnb, the contract needs to be longer than three months ※ You can download the Residence Confirmation Form from visainkorea.net	

9. Power of attorney (specified format, download available from visainkorea.net)

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10. 80,000 won in cash

Caution

- ✓ If there is less than 3 working days left from the end of the stay period, visa extension cannot be applied by agency, you need to personally go to the Immigration Office.

- ✓ The address on the back of ARC should be the same as the one on the housing contract submitted. In case you apply for a change of residence online after moving but the address is not shown on the ARC, it will not affect your visa extension application. If you have not applied for a change of residence after moving, you can visit a nearby residence center to do so before applying for visa extension.

- ✓ The permission will be given within 14 days, but the speed will have a slight impact depending on the amount of work available for immigration officers. If you submit your application document before the end of the stay period, even though you do not receive an extension permission before the end of the stay period, you will not be regarded as illegal stay.

- ✓ After submitting documents, you can check the extended stay period on the hikorea website when you receive a text message from 1345 saying, '[Hi Korea] Sehyeon Administration Agency's application for extension on X month X day has been approved.' You do not have to update the date on the back of the ARC. To update the date on the back of the ARC for leaving Korea or banking business, you can go to the nearest Immigration Office without an appointment or issue a 'Certificate of Alien Registration' at the nearest resident center.