



세종대학교
SEJONG UNIVERSITY

<https://en.sejong.ac.kr/eng/index.do>

International Student Handbook

A Guide to Campus and Student Life for International Student



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Sejong At A Glance

What makes Sejong University a compelling choice?

- Sejong University is located in Seoul, Korea.
- The university offers undergraduate, graduate, and doctoral programs in both Korean and English.
- There are 3,538 international students, including exchange students, currently enrolled.
- Sejong University has been ranked 1st in the 2023 'Leiden Ranking', a global university ranking system that assesses universities based on the quality of their research papers.
- Sejong University has been ranked 1st among South Korean universities for three consecutive years and 46th in the World University Rankings for Hospitality & Leisure by QS (Quacquarelli Symonds Ltd) for 2023.
- Sejong University has been ranked 8th among South Korean universities for three consecutive years and 251-300th in the World University Rankings by the Times Higher Education's World University Rankings 2024.



Haoyee & Amelia

MALAYSIAN EXCHANGE
STUDENTS

“Extraordinary. Being in a new country for an extended period has totally changed the way we see the world and expanded our views by so much.”



Academic Departments

College of Liberal Arts

- **Location: Room 801, Jiphyeon-gwan**
☎ 02 3408-3520
- Department of Korean Language and Literature
- Department of International Studies (Major: English Language and Literature, Japanese Language and Literature, Chinese Trade and Commerce)
- Department of History
- Department of Education

College of Business and Economics

- **Location: Room 417, Gwanggaeto-gwan**
☎ 02 3408-4478
- Faculty of Business Administration
- Department of Economics

College of Social Sciences

- **Location: Room 602, Jiphyeon-gwan**
☎ 02 3408-3521
- Department of Public Administration
- Department of Media and Communication

College of Hospitality and Tourism Management

- **Location: Room 501, Gwanggaeto-gwan**
☎ 02 3408-3516
- Faculty of Hospitality, Tourism and Food Service Management
- Global Culinary Art and Pastry



Academic Departments

College of Natural Sciences

- **Location: Room 105A, Yeongsil-gwan**
☎ 02 3408-3523
- Faculty of Mathematics and Statistics
- Department of Physics and Astronomy
- Department of Chemistry

College of Electronics and Information Engineering

- **Location: Room 1107, Chungmu-gwan**
☎ 02 3408-3250
- Department of Electrical Engineering
- Department of Semiconductor Systems Engineering

College of Life Sciences

- **Location: Room 407, Yulgok-gwan**
☎ 02 3408-3518
- School of Biological Science and Technology
- Integrative Biological Sciences and Industry

College of Software Convergence

- **Location: Room 401, Daeyang AI Center**
☎ 02 3408-3527
- Department of Computer Science and Engineering
- Department of Computer and Information Security
- Department of Software
- Department of Data Science
- Department of Intelligent Mechatronics Engineering
- Department of Artificial Intelligence
- Department of Creative Studies (Major: Design Innovation, Comics and Animation Tech)



Academic Departments

College of Engineering

- **Location: Room 407B, Chungmu-gwan**
☎ 02 3408-3524
- Faculty of Architectural Engineering
- Department of Architecture
- Department of Civil and Environmental Engineering
- Department of Environment, Energy and Geoinformatics
- Department of Energy Resources and Engineering
- Faculty of Mechanical and Aerospace Engineering
- Department of Nano Technology and Advanced Materials Engineering
- Department of Nuclear Engineering
- Department of Defense System Engineering
- Department of Aerospace System Engineering

College of Arts & Physical Education

- **Location: Room 116, Yongdeok-gwan**
☎ 02 3408-3525
- Department of Painting
- Department of Fashion Design
- Department of Music
- Department of Physical Education
- Department of Dance
- Department of Film Art

Faculty of Law

- **Location: Room 305A, Jiphyeon-gwan**
☎ 02 3408-3318

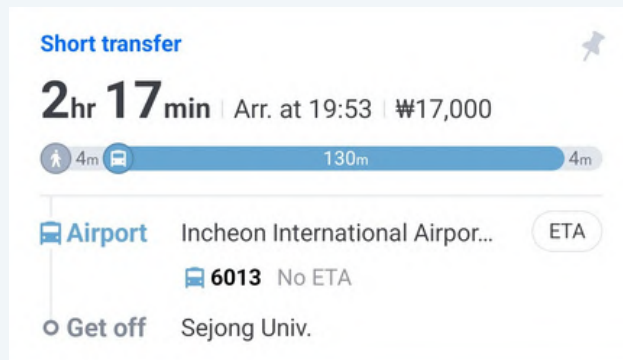


How To Get To Sejong University?

FROM Incheon International Airport

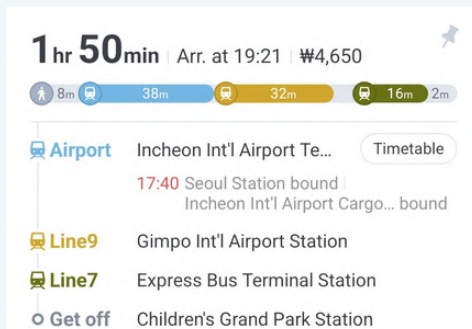
1. Limousine Bus

Limousine buses to Seoul or other cities are available at Incheon Airport. You can buy tickets and also can get information at the Bus Ticketing Booth in Arrival Hall. A one-way ticket to Seoul usually costs **17,000 KRW**. Take **Limousine bus 6013** in front of **Exit 5**. It will make a stop near the front entrance of Sejong University.

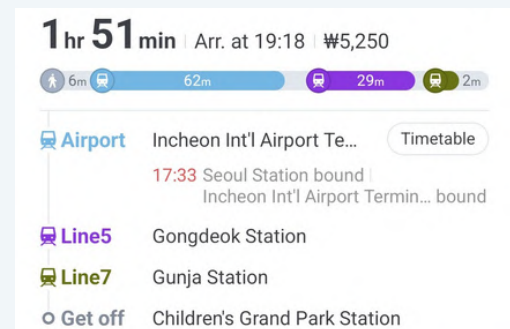


2. Train / Subway

If you're arriving at the airport, you can easily connect with the subway system. The **AREX All Stop Train** will cost you **4,000-5,000 KRW** while the **AREX Express** will cost **7,900 won**. It is **recommended** to take **AREX ALL Stop Train** (you can use T-money). Once you get off the AREX Commuter train, transfer to the subway at Gimpo Airport Station. Take Line 9 to Express Bus Terminal Station, then transfer to Line 7. Get off at the Children's Grand Park (Sejong Univ.) Station, which is the eighth stop. Sejong University is conveniently located near Exit 6. For real-time navigation, use Naver Map or Kakao Map.



OPTION 1



OPTION 2

3. Taxi

If you're looking to catch a taxi to Sejong University, head over to the taxi stands located on the first floor (1F) of the passenger terminal, situated between platforms 4D and 8C. The taxi fare to the university will cost around 60,000-80,000 won and the journey takes approximately an hour and a half.

4. Sejong Dormitory Pick Up Service

To students who will stay at the Sejong University dormitory, please refer to our website: <https://t.ly/h7opJ>

Visa and Immigration

Visa Types

1 D4 VISA

D4 (training / Language Program visa) is a visa that is granted to students who apply for non-degree academic programs in Korea, like Diploma Programs, Korean Language Programs, etc.

2 D2 VISA

International students entering from overseas should obtain a student visa (D-2) in order to proceed and take their degree program in Korea (Bachelor's, Masters, or PhD degree).

Visa Application Documents from Sejong University

It's important to note that the issuance of the Certificate of Admission for Sejong University is based on the yearly Immigration Status. If the university's illegal student rate exceeds 2%, the issuance of the Certificate of Admission (COA) may be prohibited. Sejong University must comply accordingly as an accredited university by the International Education Quality Assurance System (IEQAS).

Sejong University students can process student visa (D4 & D2) with the given Certificate of Admission (COA) and other admission documents. However, please keep the following in mind:

- If a student already in Korea holds a D-2 visa and is enrolled in a university, a visa change to D-4 isn't necessary if the study period is within a year.
- Students with an F visa don't need to process D-4 or D-2 visa.

For additional information on student visas, please visit the website of the Korea Immigration Service at:

https://www.immigration.go.kr/immigration_eng/index.do.

Visa Status Change

FROM D-4 (training), etc
TO D-2 (international student) visa

D4 → D2

Required documents:

1. **Application form**
2. **Passport and passport bio page photocopy**
3. **Residence Card**
4. **Photo (3.5cm*4.5cm, white color background)**
5. **Certificate of Tuition Payment Verification of Deposit**
6. **Certificate of Final Degree**
7. **Housing Contract**
8. **Application Fee**
9. **Certificate of Enrollment or completion of language institute (for D-4 visa holder)**
10. **Certificate of Attendance at language institute (for D-4 visa holder)**
11. **Certificate of Admission**

* Please be informed that required documents may be added or reduced. Hence, it is recommended to check in advance to the immigration office.

* Application for visa change(D4 →D2) must be submitted **before the start date of semester.**
(If not submitted, students will be fined)

FROM D-2-2(Bachelor) **TO** D-2-3(Master) visa
FROM D-2-3(Master) **TO** D-2-4(Ph.D) visa

D-2-2 → D-2-3

D-2-3 → D-2-4

Required documents:

1. **Application form**
2. **Passport and passport biopage photocopy**
3. **Residence Card**
4. **Verification of Deposit**
5. **Certificate of Tuition payment**
6. **Certificate of Final Degree, Transcript**
7. **Housing Contract**
8. **Application Fee**
9. **Certificate of Admission**

* Please be informed that required documents may be added or reduced. Hence, it is recommended to check in advance to the immigration office.

* Application for visa change (D2 →D2) must be submitted **before 15th March and 15th September.**
(If not submitted, students will be fined)

Visa Extension

TO D-2 (STUDENT VISA)
Extension period: 1-2 years

D2

Required documents

1. **Application form**
2. **Passport and passport biopage photocopy**
3. **Residence Card**
4. **Certificate of Enrollment**
5. **Transcript**
6. **Housing Contract**
7. **Application Fee (50,000-won)**

*One Time within six months up to two years after regular course (one year for graduate degree).

*Additional documents if you are on your extra semester / thesis only semester.

Optional documents:

1. Bank Certificate with at least 7,000,000 won (if you have GPA 2.0 or lower).
2. Visa extension form (see attached).
3. If you have a GPA 2.0 or lower, better to also do the Statement of Reason form (see attached).
4. Power of Attorney (if you will apply at in-campus application).

Online Visa Extension Process



Step 1: You must 'Create Your Account' at Hi Korea: <https://www.hikorea.go.kr/Main.pt>. Click 'Registered Foreigner'

Step 2: Once you created an account, log in as a member.

Step 3: Go to 'Petition Application' and click 'e-Application'.

Step 4: Most chosen the type of application:
-Permission for Work Permit
-Visa Extension (for students who need to extend visa within a degree or if will proceed from Bachelor degree to Masters to PhD)
-Change of status for registered foreigners (D4-D2 / D2-D10 / etc.)

Residence Card Application and Entry-Check Registration

Required Documents

1. **Application form (It can be downloaded from www.hikorea.go.kr : Go to civil form application).**
2. **Passport and Passport biopage photocopy.**
3. **One color photo (size: 3.5*4.5cm, white color background).**
4. **Certificate of Visa Issuance.**
5. **Certificate of Enrollment.**
6. **Housing Contract.**
7. **Application Fee**

* If the **Residence Card is lost**, one should apply for a reissuance **within 14 days from the date of loss** by visiting the Immigration office or its branch offices with a passport, document explaining the cause of losing, photo, and reissuance fee.

FOR FURTHER INQUERIES, call the Immigration Office.

Hotline: 1345 (there is English Service)

IMPORTANT

If you are a foreign student entering Korea, **it is crucial to declare your entry to your university. For Sejong University students, you must join the orientation for new students at the beginning of the semester or visit the Sejong One Stop Center (Room 202, 2F, Student Union Building) as soon as you arrive in Korea, and report your arrival date in Korea.**

To confirm your entry, a **physical passport** is required to verify the D-2 visa. Failure to confirm your entry may result in the university reporting to the immigration office that your entry to Korea is not confirmed, which can lead to the cancellation of your visa.

If you plan to stay in Korea for more than 90 days from the date of entry, you should personally visit the Korean Immigration office responsible for your place of residence and register as a foreigner to obtain the alien registration card. This card can be used as your ID in Korea.

Importance of Residence Card and Reporting Information Change

Foreign students are required to carry a Residence Card issued by the Immigration Service at all times. In addition, if you make any changes to the following information, you must report to the Immigration Service or its branch office/Community Center (주민센터) within 14 days to update your foreign registration item:

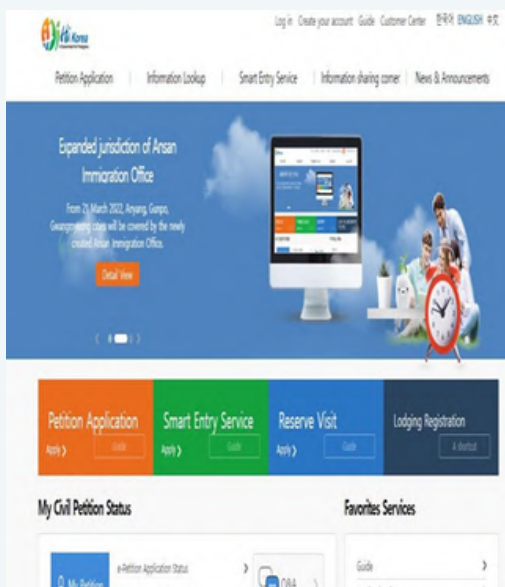
- Name, gender, date of birth, and nationality
- Passport number, issue date, and expiration date
- Changes to organization, institution, or school (including name changes) or additions.

***Failing to report any of the above changes within 14 days of the registration item change may result in a fine of up to 1,000,000 won for violating Article 35 of the Immigration Act.

If you need to change schools, you will need to submit the following documents:

- Integrated application form
- Passport
- Alien Registration Card (ARC)
- Certificate of Admission / Certificate of Enrollment
- Certificate from previous school (if you changed schools)
- Proof of current residence (e.g. dormitory certificate of residency, house contract for private residency, or confirmation of residency form if the house contract is not named under the student's name).

***For Sejong University students, to change your accommodation address at your ARC, you may go to the nearest Community Center (주민센터) from the university. 군자동 주민센터 (13 Myeonmok-ro, Gwangjin-gu, Seoul)



How to reserve a visit date @ Immigration Office?

Step 1: Go to HiKorea:

<https://www.hikorea.go.kr/resv/ResvIntroR.pt> . Click 'Reserve Visit'.

Step 2: Click the 'Agree' button and click Visit Reservation Application (Non-Member). So no need to log in.

Step 3: Click 'Identify Verification using passport number'

Step 4: Fill up the necessary information. Choose 'Seoul Immigration Office' which is the nearest from Sejong University. Input 4 numbers of your choice. And choose available schedule.

Step 5: Confirm and make sure to bring all required documents during your visit.

Part Time Job for D2 visa holders

Procedure

1. Find a part-time job
2. Have your employer sign the Part-time Work of Foreign Student Confirmation Form and prepare a copy of a Certificate of Business Registration of the employer and your work contract.
3. Visit SOS office and have the confirmation form signed by the SOS Manager. (Request for signature takes 1 working day)
4. Make an online reservation visit to the Immigration office or online application to apply for permission at Hikorea.
5. Get permission from the immigration office
6. Start working

Restrictions on the permission

- Students who do not have TOPIK level 3 (for 1st~2nd year of undergraduate course), TOPIK level 4 (for 3rd~4th year of undergraduate course and post-graduate course), or a valid IELTS/TOEFL English Language Certificate (if necessary).
- Students whose previous GPA is below 2.0.
- Graduate students who finished the course work but the period of stay was exceptionally extended, and undergraduate students who are on their extended semester at a university.
- Students who were not directly employed by an employer (dispatched work is prohibited).
- Students with D-2-5 visa.
- Students who have worked without permission or violated the regulation on part-time work.
- Students employed by an employer who runs a manufacturing business or has been punished for illegal employment and restricted visa issuance.

**** Private lessons, high-tech industries or institutions, entertainment bars or salons, adult entertainment, speculation business like casinos or gambling, or any business against social norms are not permitted. To check whether an activity will be allowed, in advance, please call the Immigration Office: 1345.

Division	Grade	TOPIK	Allowed Hours	
			Weekday	Weekends, Holidays
UnderGraduate	1-2 Grade	N/A	10 hours	
		Level 3 or above	30 hours	No Restrictions
	3-4 Grade	N/A	10 hours	
		Level 4 or above	30 hours	No Restrictions
Graduate	Not Specified	N/A	15 hours	
		Level 4 or above	35 hours	No Restrictions

INFORMATION

Required Documents

1. Application Form
2. Passport and Alien Registration Card
3. Business registration license (including a copy of corporate registration in case of a corporation)
4. Employment contract (standard labor contract)
5. Enrollment Certificate and Transcript
6. Language Certificate (copy of TOPIK / English Language Certificate)
7. Part-Time employment confirmation (confirmation by the employee in charge of international students)

2024 Academic Calendar

***For academic calendar of Graduate School, please refer to the graduate school website (<https://shorturl.at/nKYZ1>).

Year	Month	Date	Schedule
2024	1	22 - 28	Application for Leave of/Return from Absence
	2	13 - 16	Course Registration for Spring Semester
		16	Commencement Ceremony
		19 - 23	Enrollment for Spring Semester
		26	Freshman Convocation Ceremony
	3	4	Spring Semester Begins
		5 - 8	Course Add/Drop & Course Registration Confirmation
		27 - 29	Course Withdrawal Period
	4	22 - 26	Midterm Examination Period
		27 - 5.1	Spring Semester Midterm Examination Grade Entering Period
	5	2 - 7	Spring Semester Midterm Examination Grades Check
		3	Foundation Day
7 - 19		Application & Withdrawal for Double Major, Minor	
6	10 - 26	Spring Semester Course Evaluation	
	17 - 21	Final Examination Period	
	24	Summer Vacation Begins / Summer Session Begins	
	27 - 7.1	Spring Semester Final Examination Grades Check	
7	2 - 3	Spring Semester Final Examination Grade Completion Period	
	29 - 8.4	Application for Leave of/Return from Absence	
8	12 - 19	Course Registration for Fall Semester	
	16	Commencement Ceremony	
	20 - 23	Enrollment for Fall Semester	
9	2	Fall Semester Begins	
	3 - 6	Course Add/Drop & Course Registration Confirmation	
	25 - 27	Course Withdrawal Period	
10	21 - 25	Midterm Examination Period	
	30 - 11.3	Fall Semester Midterm Examination Grades Check	
11	4 - 13	Application & Withdrawal for Double Major, Minor Application for Major	
12	9 - 26	Fall Semester Course Evaluation	
	16 - 20	Final Examination Period	
	21 - 26	Fall Semester Midterm Examination Grade Entering Period	
	23	Winter Vacation / Winter Session Begins	
	27 - 31	Fall Semester Final Examination Grades Check	
2025	1	2 - 3	Fall Semester Final Examination Grade Completion Period
		27 - 2.2	Application for Leave of/Return from Absence
2025	2	11 - 14	Course Registration for Spring Semester
		14	Commencement Ceremony
		18 - 21	Enrollment for Spring Semester
		24	Freshman Convocation Ceremony

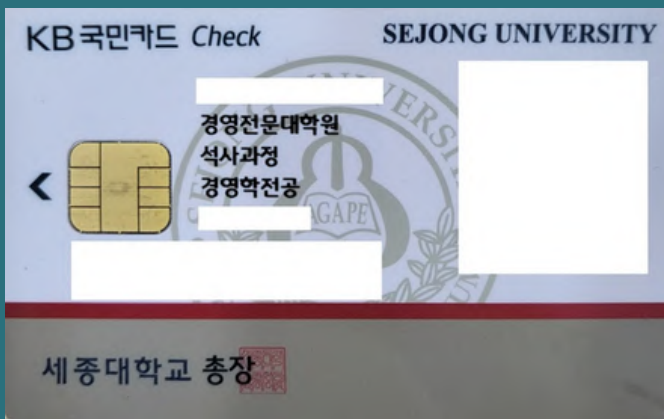
*Holiday: May 5 (Children's Day), May 7 (Foundation Day,) May 19 (Buddha's Birthday)
September 20-22 (Chuseok)

Student ID Card

- Usage: Entrance to the library, Book borrowings, (KB) Kookmin Bank cash card, etc.

Physical student ID card.

Required Documents (initial issuance):
3.5x4.5 size photo
Certificate of Enrollment



Application for undergraduates (initial issuance): Submit a 3.5x4.5 size photo (JPG, under 500KB, filename: student number) to Registrar's Office e-mail (reg@sejong.ac.kr) during March and September. After 10th April and 10th October, visit KB Bank on the 1st floor, Kimwon-gwan with Certificate of Enrollment to apply for a physical student ID card.

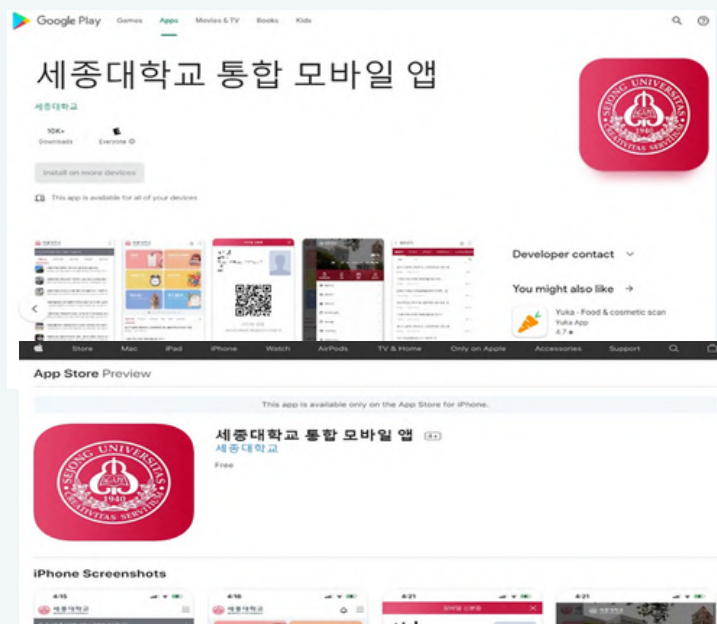
Application for graduate students: You may inquire about graduate student ID card by visiting the Graduate School Office, Gwanggaeto-gwan 9th floor.

Mobile student ID card.

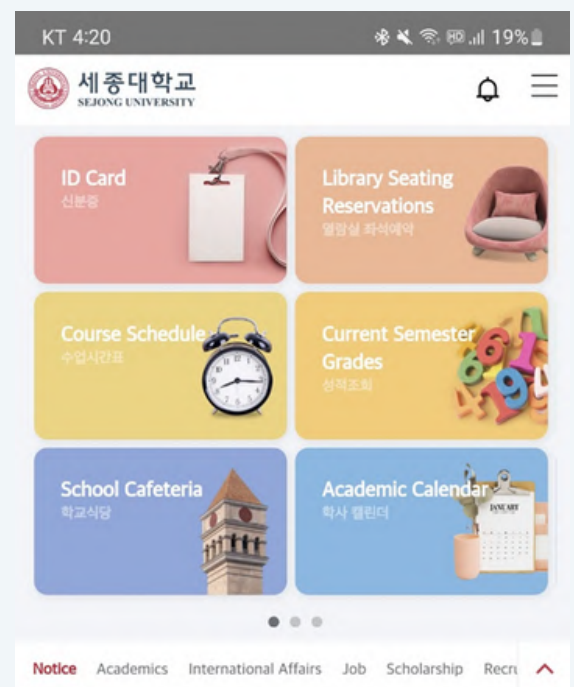
Procedure

Step 1: Go to the Apple Store or Play Store

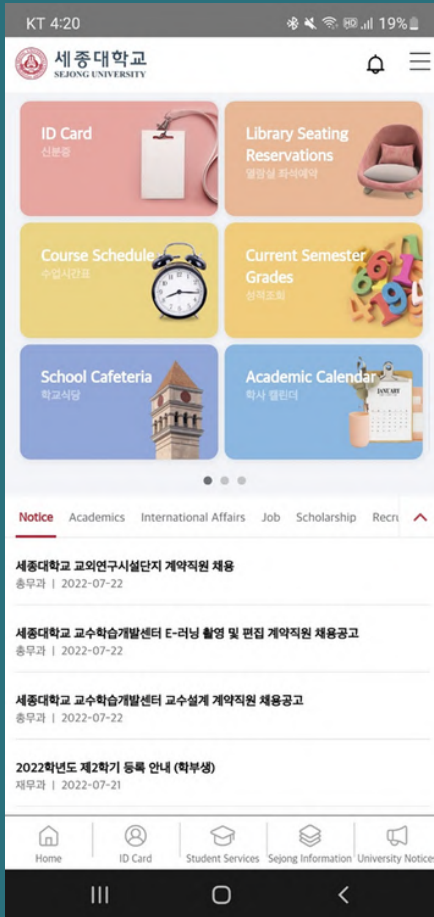
Step 2: Download the Sejong University Mobile App



Step 3: Open the App and log in with your student number and password similar to your student portal account (default PW is your birthday 'yyyymmdd').



Sejong Mobile must download Apps



Sejong University App:

Download this app to access your student portal account via your mobile phone.

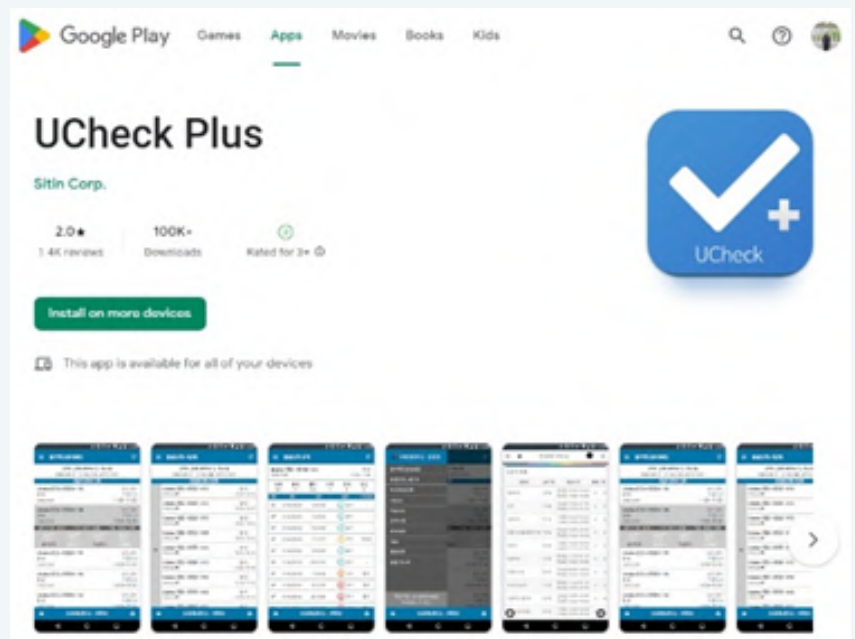
Also, it is through this app that you can access your Sejong University mobile student ID.

You will also see in this app your course class schedule for the semester and access the online Library via your mobile phone.

UCheck Plus App:

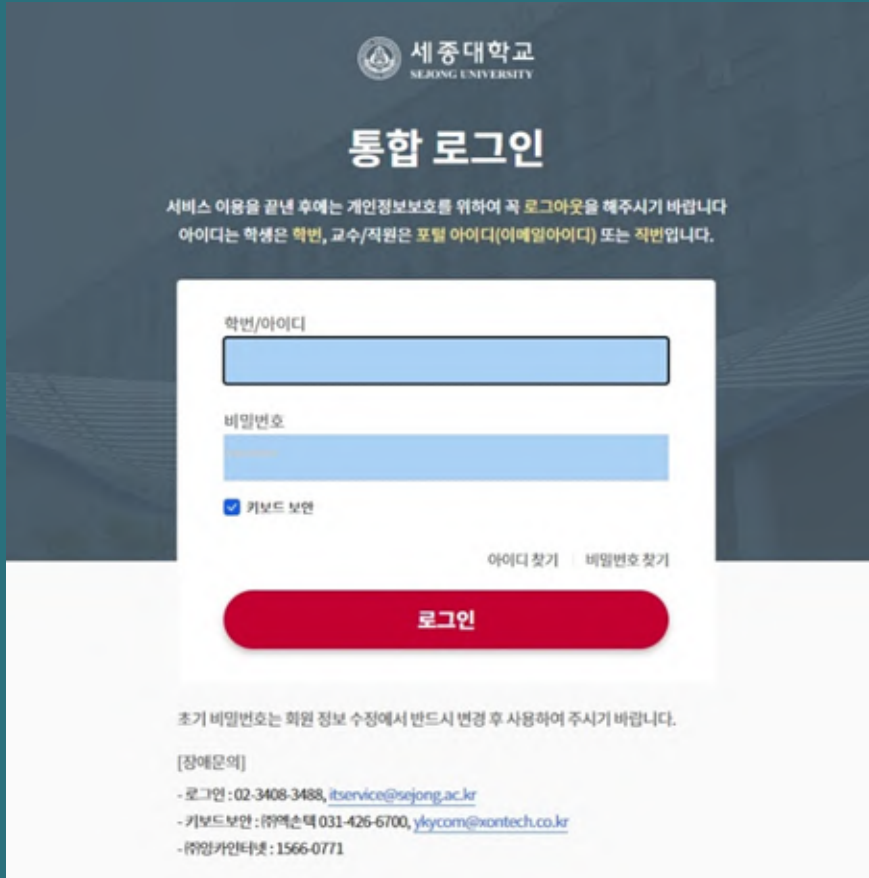
This app is for you to check-in your attendance for every class. Just make sure to also open your phone GPS.

It is also through this app that you can request for your professor's consideration for an excused absence, like an absence due to sickness or other important matters. But take note that it is the professor's decision if your request for consideration will be approved or not.



Information System/Sejong Portal

***When accessing the Sejong Portal, we advise you to download Google Translate app to translate important info including dates and reminders usually updated in Korean.



The image shows the login page of the Sejong University Portal. At the top, it says '세종대학교 SEJONG UNIVERSITY' and '통합 로그인'. Below that, a message states: '서비스 이용을 끝낸 후에는 개인정보보호를 위하여 꼭 로그아웃을 해주시기 바랍니다. 아이디는 학생은 학번, 교수/직원은 포털 아이디(이메일아이디) 또는 직번입니다.' The login form has two input fields: '학번/아이디' (Student ID/ID) and '비밀번호' (Password). There is a checkbox for '키보드 보안' (Keyboard Security) which is checked. Below the fields are links for '아이디 찾기' (Find ID) and '비밀번호 찾기' (Find Password). A large red button labeled '로그인' (Login) is at the bottom. At the very bottom, there are contact numbers: '초기 비밀번호는 회원 정보 수정에서 반드시 변경 후 사용하여 주시기 바랍니다.' and '[장애문의] - 로그인 : 02-3408-3488, itservice@sejong.ac.kr - 키보드보안 : 031-426-6700, ykycom@xontech.co.kr - 119양카인타넷 : 1566-0771'.


Every student **MUST** have the correct and latest personal information in the School Affairs Information System (학사정보시스템) in order to get in touch with the school and get informed of the required notification.

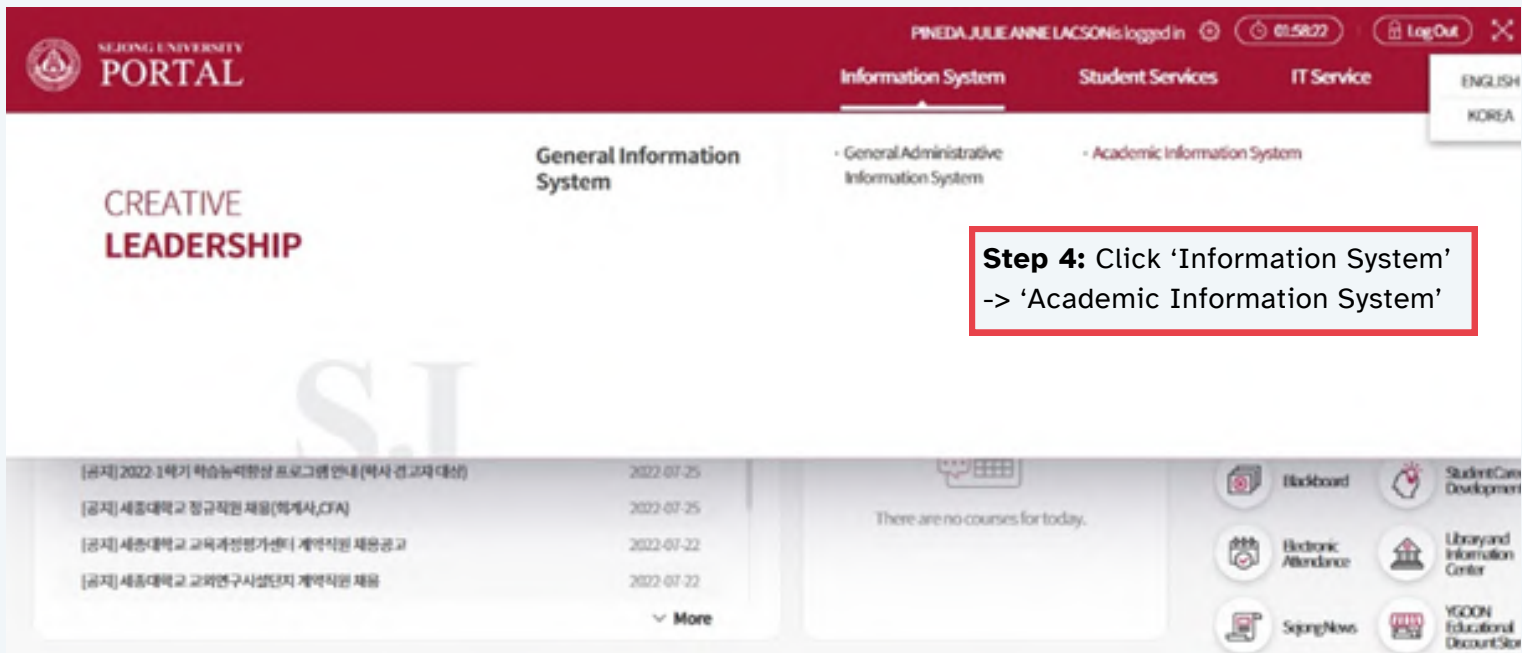
If your personal information such as phone number, email address, or address changes please change the information in the system following this guideline. For new students, email OIA (intadmission@sejong.ac.kr) about the change in personal information.

Student Portal Log-in:

Step 1: Go to Portal System (portal.sejong.ac.kr)

Step 2: Login: ID (Student ID No.) and Password (initial PW is 8 digit birthdate 'yyymmdd')

Step 3: Click the  icon to change the page language.



The image shows the home page of the Sejong University Portal. At the top, it says 'SEJONG UNIVERSITY PORTAL'. On the right, it says 'PINEDA JULIE ANNE LACSON is logged in' and '01:58:22'. There are links for 'Information System', 'Student Services', and 'IT Service'. A language dropdown menu is set to 'ENGLISH'. Below the navigation bar, there are sections for 'General Information System', 'General Administrative Information System', and 'Academic Information System'. The main content area features a 'CREATIVE LEADERSHIP' banner and a list of notices. At the bottom, there are icons for 'Blackboard', 'Student Cam Development', 'Electronic Attendance', 'Library and Information Center', 'Sejong News', and 'YG00N Educational Discount Store'.

Step 4: Click 'Information System' -> 'Academic Information System'

How to retrieve your Student Portal Password

***Make sure to remember the email address that you save in your student portal's 'Personal Individual Information' section. Because you will need this to retrieve your password.

You may use Google Translate to translate in English.

Step 1: Click '비밀번호 찾기'. This means 'find password'

Step 2: Fill out the information needed. Student number and name. Name is same in your passport.

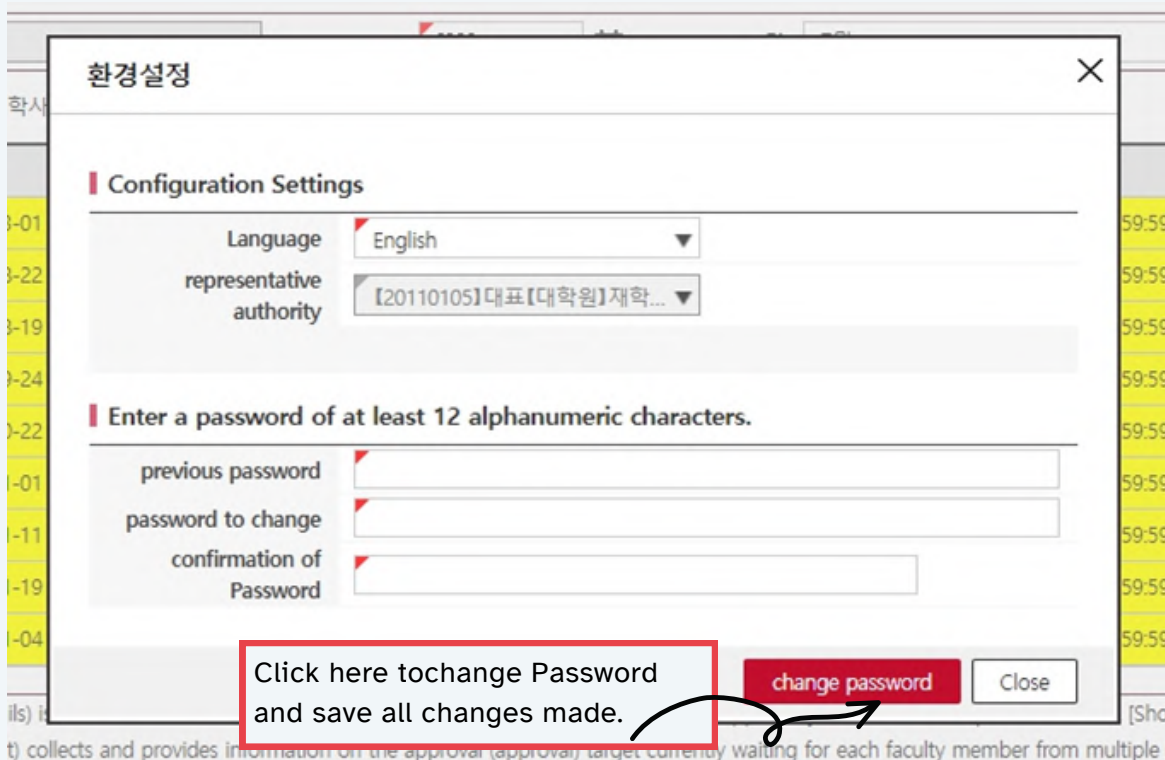
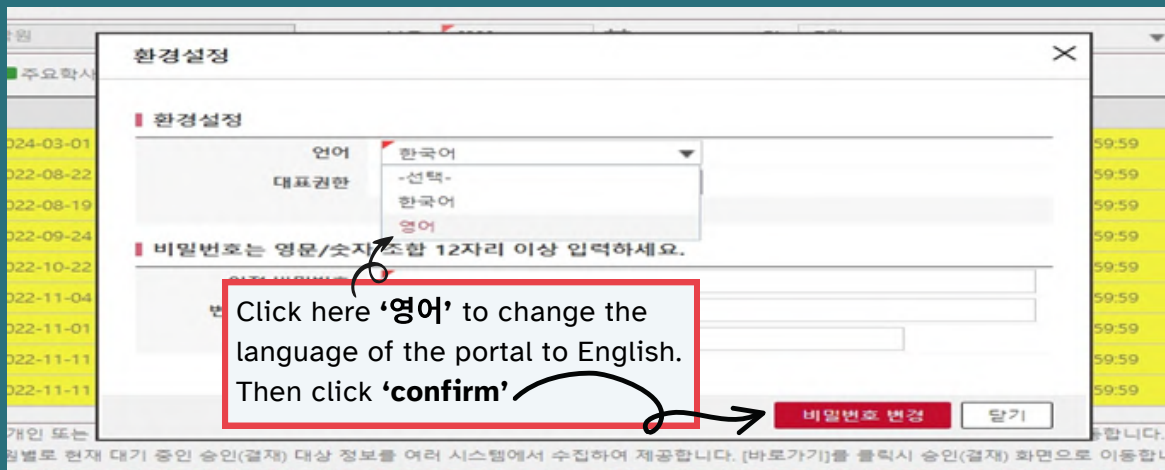
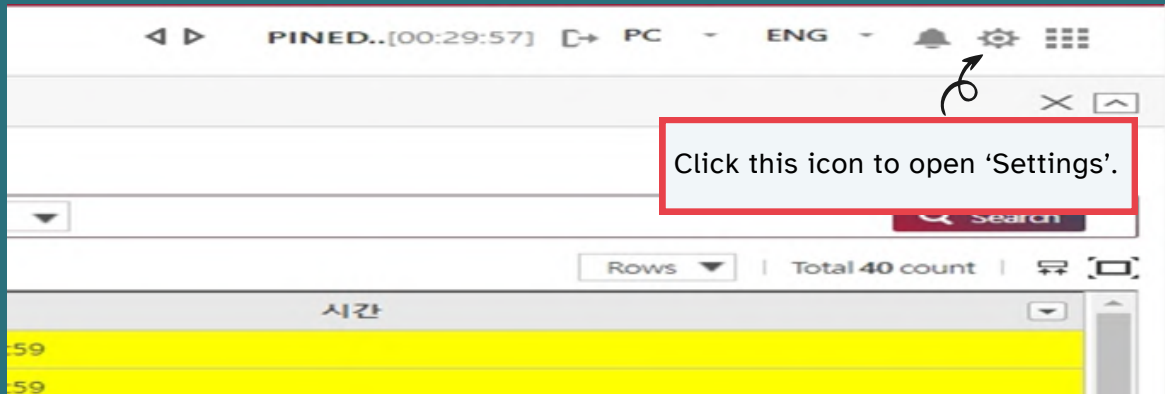
Step 3: Click next

Step 4: Write name again and email address (the one you saved in your portal account). Then click 'Get verification number'.

Step 3: Click next

Information System/Sejong Portal

***You may also change your portal account into English.



Always update personal information @ the student portal

세종대학교 Graduate School Academic Information System Service For Student

Graduate Scho... ☆ Q < 학사일정 및 신청내역 x Personal Information... x

School Register Management ^ Personal Information Management by Individual [Sejong, Other]

Academic Calendar and Certifica > Graduate School Academic Information System > School Register Management > Academic Calendar and Certificate-related > Personal Information Management by Individual [Sejong, Other] ☆

Student's Info Photo

Student ID [REDACTED] Birthdate (Sex) [REDACTED] Date Admitted [REDACTED]

Department & Semester [REDACTED] Last Revised on (Status) [REDACTED]

Program [REDACTED] Admission Type [REDACTED] Your Contact Info [REDACTED]

Date Graduated [REDACTED] Degree No./Name (Korean) [REDACTED] Degree No./Name (English) [REDACTED] Estimated Permanent Completion Date [REDACTED]

본인연락처및근무지 Post Address Grand Central Residence, Sultan Street, Highway Hills, Mandaluyong City, Philippines Your Address [REDACTED] [REDACTED]

Name (in English alphabet) [REDACTED] Name (in Chinese characters) [REDACTED] 개인식별번호 [REDACTED]

Address [REDACTED]

Phone [REDACTED] Mobile [REDACTED] E-MAIL [REDACTED]

Office Location [REDACTED] Phone [REDACTED] FAX-NO [REDACTED]

Address [REDACTED]

세종대학교 Graduate School Academic Information System Service For Student

Graduate Scho... ☆ Q < 학사일정 및 신청내역 x Personal Information... x

School Register Management ^ Personal Information Management by Individual [Sejong, Other]

Academic Calendar and Certifica > Graduate School Academic Information System > School Register Management > Academic Calendar and Certificate-related > Personal Information Management by Individual [Sejong, Other] ☆

Student's Info Photo

Student ID [REDACTED] Name [REDACTED] Birthdate (Sex) [REDACTED] Date Admitted [REDACTED]

Department & Semester [REDACTED] Last Revised on (Status) [REDACTED]

Program [REDACTED] No. of Semesters Completed [REDACTED] Admission Type [REDACTED] Your Contact Info [REDACTED]

Date Graduated [REDACTED] Degree No./Name (Korean) [REDACTED] Degree No./Name (English) [REDACTED] Estimated Permanent Completion Date [REDACTED]

본인연락처및근무지 Post Address Grand Central Residence, Sultan Street, Highway Hills, Mandaluyong City, Philippines Your Address [REDACTED] [REDACTED]

Name (in English alphabet) [REDACTED] Name (in Chinese characters) [REDACTED] 개인식별번호 [REDACTED]

Address [REDACTED]

Phone [REDACTED] Mobile [REDACTED] E-MAIL [REDACTED]

Office Location [REDACTED] Phone [REDACTED] FAX-NO [REDACTED]

Address [REDACTED]

It is very important to update this section esp.:

- **English Name** (for Diploma and academic documents english version)
- **Contact Details** (to receive updates from university offices)

How to add course of interest

***When accessing the Sejong Portal, we advise you to download Google translate app to translate important info including dates and reminders usually updated in Korean.

Click here to do the **'Add to Course of Interest'** registration which is available during the respective date/schedule.

Order	Application Date	Category	프로그램	신청내역
2				
3				
4	2021-08-24 ~ 2027-07-31	전체과정	2021/2학기 [학성]등록금납부확인서출력	등록
5	2021-11-16 ~ 2026-11-30	전체과정	2019/2학기 [학성]등록금납부확인서출력	등록
6	2021-11-16 ~ 2027-11-30	전체과정	2019/1학기 [학성]등록금납부확인서출력	등록
7	2021-12-13 ~ 2022-12-31	전체과정	2021/겨울학 [학성]등록금납부확인서출력	등록
8	2022-02-11 ~ 2023-02-01	전체과정	2022/1학기 [학성]등록금고지서(시간제)출력기...	등록
9	2022-02-11 ~ 2023-02-01	전체과정	2022/1학기 [학성]등록금고지서(전일제)출력기...	등록

Click here **'주전공강좌 검색'** to see the Major Courses List.

Click here **'Delete'** if you want to delete the course from your list of Courses of Interest.

Click here **'담기'** to register for the course. Then the course will transfer on the right side.

No	Delete	Course Cancel-registratic	Course ID	Class	Department	Course Title
1	Delete		010002	001	Dayang Humanity College	Understanding the Korean War

How to add course of interest

Click here '타학과강좌검색' to see courses in the other department.

Click here 'Daeyang Humanity College [9005 학부] 대양휴머니티칼리지' if you are looking for Korean Culture, Language, and Other Social Sciences courses.

You may also filter here to only show either 'Korean Track' or 'English Track' courses.

You may also click the 'course title' to view the Course Syllabus.

Click here '담기' to register for the course. Then the course will transfer on the right side.

No.	Course of Int	Course ID	Class	Department	Course Title	Language	Credit/Theory/Lab/Comp
1	담기	00610	001	Daeyang Humanity Coll.	Introduction to Business Administration	Korean	30 / 3 / 0
2	담기	00620	001	Daeyang Humanity Coll.	IT-Exp Module 2	Korean	30 / 3 / 0
3	담기	01040	001	Daeyang Humanity Coll.	Work, Religion and Service 2	Korean	1.0 / 5 / 1
4	담기	00604	001	Daeyang Humanity Coll.	Business English	Korean	30 / 3 / 0
5	담기	00640	001	Daeyang Humanity Coll.	Gender and Culture	Korean	20 / 2 / 0
6	담기	00624	009	Daeyang Humanity Coll.	Senior Module	Korean	100 / 0 / 0
7	담기	01049	007	Daeyang Humanity Coll.	Create Studies with Self-Directed Lear	Korean	30 / 0 / 0
8	담기	01049	021	Daeyang Humanity Coll.	Create Studies with Self-Directed Lear	Korean	30 / 0 / 0
9	담기	01049	013	Daeyang Humanity Coll.	Create Studies with Self-Directed Lear	Korean	30 / 0 / 0
10	담기	01041	001	Daeyang Humanity Coll.	Create Studies with Self-Directed Lear	Korean	30 / 0 / 0
11	담기	006106	001	Daeyang Humanity Coll.	Introduction to Business Administration	Korean	30 / 3 / 0
12	담기	00699	002	Daeyang Humanity Coll.	Introduction to Business Administration	Korean	30 / 3 / 0
13	담기	01049	005	Daeyang Humanity Coll.	Create Studies with Self-Directed Lear	Korean	30 / 0 / 0
14	담기	00600	001	Daeyang Humanity Coll.	Theory and Practice of Lecture	Korean	30 / 3 / 0
15	담기	00740	001	Public Administration	Administrative Service	English	30 / 3 / 0

How to register courses and check registered course for the semester

Click 'Course Enrollment' to Register Courses.

The left side (Application details) is a service that collects and provides the progress of information recently applied by individuals or departments. Click [Shortcut] to go to the detail screen.
 The right side (Approval target) collects and provides information on the approval (approval) target currently waiting for each faculty member from multiple systems. Click [Shortcut] to move to the approval (approval) screen.
 Since the progress of various application information and information on approval (approval) targets are internally collected by many Gathering engines, it may take time for many users to use them at the same time.

Order	Application Date	Category	프로그램	신청-타이	신청상태	비고기타
1						
2						
3						
4						
5						
6	2021-06-14 ~ 2022-06-09	전체과정	2021/여름학기	[학생]통목교/남부학인사총목	등록	매일 00:00:00 ~ 23:59:59
7	2021-08-12 ~ 2022-07-31	전체과정	2021/2학기	[학생]통목교/자세시각/총목학기간	등록	매일 00:00:00 ~ 23:59:59
8	2021-08-12 ~ 2022-07-31	전체과정	2021/2학기	[학생]통목교/자세시각/총목학기간	등록	매일 00:00:00 ~ 23:59:59
9	2021-08-24 ~ 2022-07-31	전체과정	2021/2학기	[학생]통목교/남부학인사총목	등록	매일 00:00:00 ~ 23:59:59

Click 'Next' but take note that Course Registration will NOT open when the application period is closed.

2022-1학기 수강신청 변경 안내 (How to Change Course Enrollment)

Click 'Search Major Courses' to register for major required courses.

Click 'Search Courses by Other Departments' to register for other minor or alternative courses.

No	Register	Course Title	Course Syllabus	Language	Credit/Theory/Lab	Completion	Year
1	Register	Search Courses of Interest			/ 0	Major-E3	4 TUE THU 15
2	Register	Search Major Courses			/ 0	Major-E3	4 MON WED 1
3	Register	Search Double-Major Courses			/ 0	Major-E3	4 MON WED 18
4	Register	Search Minor Courses			/ 12	Major-E3	4 (YONG-SIK)
5	Register	Search by Course ID			/ 0	Major-E3	4 MON WED 1
6	Register	Search by Course Title			/ 0	Major-E3	4 MON WED 1
7	Register	Search Courses by Other Departments			/ 1	Major-E3	4 FRI 18:00-11
8	Register	Search Convergence and Start-Up Study			/ 1	Major-E3	4 FRI 18:00-11
9	Register	010111 001 Business Administration Busi...	Independent Study and Career Skills/Senior Project	Course Syllabus	Korean	1.0 / 0 / 1	Major-E3 4 FRI 18:00-11
10	Register	010111 002 Business Administration Business Ad...	Independent Study and Career Skills/Senior Project	Course Syllabus	Korean	1.0 / 0 / 1	Major-E3 4 FRI 18:00-11
11	Register	010111 003 Business Administration Business Ad...	Independent Study and Career Skills/Senior Project	Course Syllabus	Korean	1.0 / 0 / 1	Major-E3 4 FRI 18:00-11
12	Register	010111 004 Business Administration Business Ad...	Independent Study and Career Skills/Senior Project	Course Syllabus	Korean	1.0 / 0 / 1	Major-E3 4 FRI 18:00-11

How to register courses and check registered course for the semester

Course Enrollment

Organization: 학부 Year/Semester: 2022 / 1학기

Major(Teaching): 경영학전공 주년: 4학년 Double-Major (Teaching): Minor (Teaching):

Search Category: Search Courses... Other Department: Undergraduate Daeyang Humanity College(9005 학부)공공휴일이나,비밀리자

Courses Available for Registration

No	Register	Course ID	Class	Department
1	Register	008910	001	Daeyang Humanity College
2	Register	008910	002	Daeyang Humanity College
3	Register	008276	001	Daeyang Humanity College
4	Register	010655	001	Daeyang Humanity College
5	Register	010352	001	Daeyang Humanity College
6	Register	010352	002	Daeyang Humanity College
7	Register	010352	003	Daeyang Humanity College
8	Register	010352	004	Daeyang Humanity College
9	Register	009066	001	Daeyang Humanity College
10	Register	011320	001	Daeyang Humanity College

List of Course Registered Refresh No. of Credits Available for Registration : 18

Course Enrollment

Organization: 학부 Year/Semester: 2022 / 1학기

Major(Teaching): 경영학전공 주년: 4학년 Double-Major (Teaching): My Undergraduate: 경영학부(2274), 경영학

Search Category: Search Major Co... Department: Undergraduate 경영학부(2274), 경영학

Courses Available for Registration

No	Register	Course ID	Class	Department	Course Title	Course Syllabus	Language	Credit/Theory/Lab	Completion	Year
1	Register	003993	001	Business Administration Business Ad--	Auditing	Course Syllabus	Korean	3.0 / 3 / 0	Major: E-	4 TUE THU 15
2	Register	009258	001	Business Administration Business Ad--	Brand Management	Course Syllabus	Korean	3.0 / 3 / 0	Major: E-	4 MON WED 1
3	Register	010482	001	Business Administration Business Ad--	Business Law	Course Syllabus	Korean	3.0 / 3 / 0	Major: E-	4 FRI 15:00-18
4	Register	P00048	001	Business Administration Business Ad--	Business Law	Course Syllabus	Korean	12.0 / 0 / 12	Major: E-	4 (YONG-SIK I
5	Register	010486	001	Business Administration Business Ad--	Business Law	Course Syllabus	Korean	3.0 / 3 / 0	Major: E-	4 MON WED 1
6	Register	010486	002	Business Administration Business Ad--	Business Law	Course Syllabus	English	3.0 / 3 / 0	Major: E-	4 MON WED 1
7	Register	010111	001	Business Administration Business Ad--	Independent Study and Career Skills/Senior Project--	Course Syllabus	Korean	1.0 / 0 / 1	Major: E-	4 FRI 18:00-11
8	Register	010111	002	Business Administration Business Ad--	Independent Study and Career Skills/Senior Project--	Course Syllabus	Korean	1.0 / 0 / 1	Major: E-	4 FRI 18:00-11
9	Register	010111	003	Business Administration Business Ad--	Independent Study and Career Skills/Senior Project--	Course Syllabus	Korean	1.0 / 0 / 1	Major: E-	4 FRI 18:00-11
10	Register	010111	004	Business Administration Business Ad--	Independent Study and Career Skills/Senior Project--	Course Syllabus	Korean	1.0 / 0 / 1	Major: E-	4 FRI 18:00-11

List of Course Registered Refresh No. of Credits Available for Registration : 18 No. of Courses Registered : 5 No. of Credits Registered : 15

How to ADD/DROP courses

Click **'Course Enrollment'** to Add/Drop courses during the application period.

Courses Available for Registration

No.	Register	Course ID	Class	Department	Course Title	Course Syllabus	Language	Credit/Theory/Lab	Completion	Year
1		009258	002	Business Administration Business Ad	Brand Management	Course Syllabus		3.0 / 3 / 0	Major E	MON
2		009345	001	Daejeong Humanity College	English Speaking Strategies03 1	Course Syllabus		2.0 / 2 / 0	5	MON
3		000834	002	Business Administration Business Ad	Labor and Management Relations	Course Syllabus		3.0 / 3 / 0	Major E	FRI O
4		008898	002	Daejeong Humanity College	Presentation in English	Course Syllabus		3.0 / 3 / 0	5	TUE

List of Course Registered Refresh No. of Credits Available for Registration : 18 No. of Courses Registered : 6 No. of Credits Registered : 17

No.	Delete	Course ID	Class	Department	Course Title	Course Syllabus	Language	Credit/Theory/Lab	Completion	Re-registration
1	Delete	009258	002	Business Administration Business Ad	Brand Management	Course Syllabus		3.0 / 3 / 0	Major E	MON
2	Delete	009345	001	Daejeong Humanity College	English Speaking Strategies03 1	Course Syllabus		2.0 / 2 / 0	5	MON
3	Delete	000834	002	Business Administration Business Ad	Labor and Management Relations	Course Syllabus		3.0 / 3 / 0	Major E	FRI O
4	Delete	008898	002	Daejeong Humanity College	Presentation in English	Course Syllabus		3.0 / 3 / 0	5	TUE

※ Selling, buying and/or exchanging registered courses is against this University's educational principles and objectives and is an act punishable under the University regulations. Do not engage in selling, buying and/or exchanging connection with course registration.

Do you want to delete for the course you selected?
교과목명(Course Title) : English Speaking Strategies03 1

Cancel Confirmation

Click **'Delete'** to drop courses during the application period. Know that you may only Add/Drop courses during the application period.

Courses Available for Registration

No.	Register	Course ID	Class	Department	Course Title	Course Syllabus	Language	Credit/Theory/Lab	Completion	Year
1		009258	002	Business Administration Business Ad	Brand Management	Course Syllabus		3.0 / 3 / 0	Major E	MON
2		009345	001	Daejeong Humanity College	English Speaking Strategies03 1	Course Syllabus		2.0 / 2 / 0	5	MON
3		000834	002	Business Administration Business Ad	Labor and Management Relations	Course Syllabus		3.0 / 3 / 0	Major E	FRI O
4		008898	002	Daejeong Humanity College	Presentation in English	Course Syllabus		3.0 / 3 / 0	5	TUE

List of Course Registered Refresh No. of Credits Available for Registration : 18 No. of Courses Registered : 6 No. of Credits Registered : 17

No.	Delete	Course ID	Class	Department	Course Title	Course Syllabus	Language	Credit/Theory/Lab	Completion	Re-registration
1	Delete	009258	002	Business Administration Business Ad	Brand Management	Course Syllabus		3.0 / 3 / 0	Major E	MON
2	Delete	009345	001	Daejeong Humanity College	English Speaking Strategies03 1	Course Syllabus		2.0 / 2 / 0	5	MON
3	Delete	000834	002	Business Administration Business Ad	Labor and Management Relations	Course Syllabus		3.0 / 3 / 0	Major E	FRI O
4	Delete	008898	002	Daejeong Humanity College	Presentation in English	Course Syllabus		3.0 / 3 / 0	5	TUE

※ Selling, buying and/or exchanging registered courses is against this University's educational principles and objectives and is an act punishable under the University regulations. Do not engage in selling, buying and/or exchanging connection with course registration.

Click **'Course Enrollment History'** or **'View Lecture Schedule'** to check your final list of Registered Courses.

Course Enrollment History Inquiry/Print: Undergraduate

Student's Info

Student ID: [REDACTED]
Department: [REDACTED]
Program: [REDACTED]

Date Admitted: [REDACTED]
Last Refresh on (Status): [REDACTED]
Your Contact Info: [REDACTED]

List of Course Registered

No.	Organization	Course ID	Class	Course Title	Cyber Course	Opinion	Completion Type	Credit	Courses Withdrawn	Re-registration	Transferable
1	신원대학	087500	001	Study on Tourism Planning	비대면	비대면	실패	3.0			
2	일산대학	417945	001	Big Data in R	비대면	비대면	성공	3.0			

How to Check Course Syllabus

세종대학교 Graduate School Academic Information System Service For Student

Graduate Scho... ☆ Q

School Register Management

Class/Grade (Course)

Scholarship/Registration

학사일정 및 신청내역

program: 일반대학원 Year: 2022 학기: 2학기

Click 'Class/Grades (Courses)' to view courses available for the semester.

Order	신청기간	신청대상	신청학기	신청과목	신청과목명	신청과목번호	신청시간
1	2021-11-19 ~ 2022-11-01	전체학생	2022/1학기	(학부)공학공과자사(공학)공학	공학	000000	23:59:59
2	2021-11-19 ~ 2022-11-11	전체학생	2022/1학기	(학부)공학공과자사(공학)공학	공학	000000	23:59:59
3	2021-11-19 ~ 2022-11-11	전체학생	2022/1학기	(학부)공학공과자사(공학)공학	공학	000000	23:59:59
4	2021-11-19 ~ 2022-11-11	전체학생	2022/1학기	(학부)공학공과자사(공학)공학	공학	000000	23:59:59
5	2021-11-19 ~ 2022-11-04	전체학생	2022/2학기	(학부)공학공과자사(공학)공학	공학	000000	23:59:59

세종대학교 Graduate School Academic Information System Service For Student

Graduate Scho... ☆ Q

School Register Management

학사일정 및 신청내역 x Current Semester Gra... x Lecture Evaluation x Lecture Schedule Inq... x

Class/Grade (Course)

Course Registration

Lecture Schedule Inquiry

Click 'Lecture Schedule Inquiry' to view courses available for the semester.

Organization: Department

Selected Area: -

Instructor Name: -

Search

Offering courses and ROTC courses, please use "Danyang Humanity College(Faculty of Liberal Arts)" as the Offering

To inquire about the English courses, please contact the English Liberal Arts office. For all the other courses, contact the office in charge of the course.

순번	Offering Department/Major	Course ID	Class	Course Title	Language	Completion	Selected Area	Credit/Theory/Lab	Year (Semester)Applicable	PCourse Overview	Course Syllabus	Offering Department	Instr
1	Department of Electronics En...	06102	001	Semiconductor Physical Electronics	English	27		30 / 3 / 0	공통	Course Overv...	Course Sylla...	Department of Electro...	MU
2	Department of Electronics En...	06100	001	Thin Film Engineering	English	27		30 / 3 / 0	공통	Course Overv...	Course Sylla...	Department of Electro...	김교
3	Department of Electronics En...	06105	001	Computer Vision	English	27		30 / 3 / 0	공통	Course Overv...	Course Sylla...	Department of Electro...	권교
4	Department of Electronics En...	200079	001	Master's thesis research 1	English	27		30 / 3 / 0	특사	Course Overv...	Course Sylla...	Department of Electro...	권교
5	Department of Electronics En...	200079	002	Master's thesis research 1	English	27		30 / 3 / 0	특사	Course Overv...	Course Sylla...	Department of Electro...	김동

보고서 범위

리포트 버전 선택: 결과실시간보기 결과한번예보기

2022년도 1학기 반도체물리전자공학 수업계획서

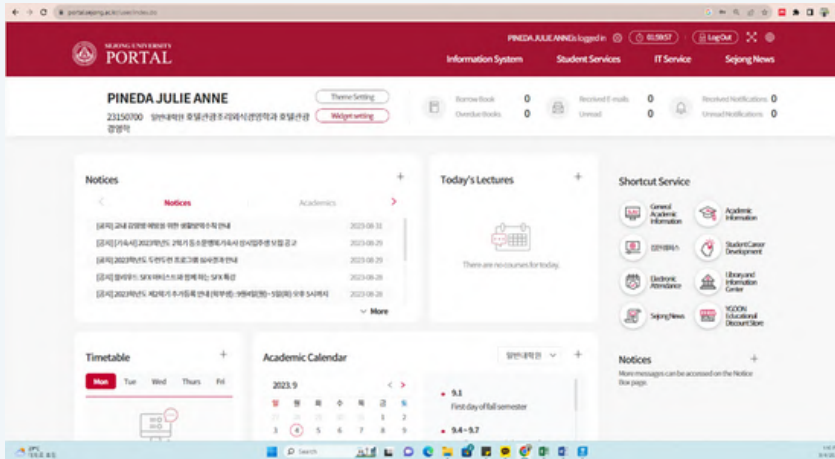
과목명	(영문)	반도체물리전자공학	(한문)	Semiconductor Physical Electronics
교수명 (Lecturer)	김민준 (Kim Minjun)	김민준 (Kim Minjun)	06102/전물공과자사(공학)공학	
연락처 (Contact No.)	02-8005-2709	장학사팀 (장학사)	(장학사팀/장학사)	
과목명 (Course Name/Title)	수업대상 (Target Student)	수업대상 (Target Student)		
E-mail	kimminjun@sj.ac.kr	장학사팀 (장학사)	(장학사팀/장학사)	
Address		장학사팀 (장학사)	(장학사팀/장학사)	

Course Overview/Course Syllabus

Course Overv... Course Sylla...
Course Overv... Course Sylla...
Course Overv... Course Sylla...
Course Overv... Course Sylla...
Course Overv... Course Sylla...
Course Overv... Course Sylla...
Course Overv... Course Sylla...
Course Overv... Course Sylla...
Course Overv... Course Sylla...

Click 'Course Syllabus' to view per course syllabus content including professor contact details.

E.Campus (new blackboard platform)



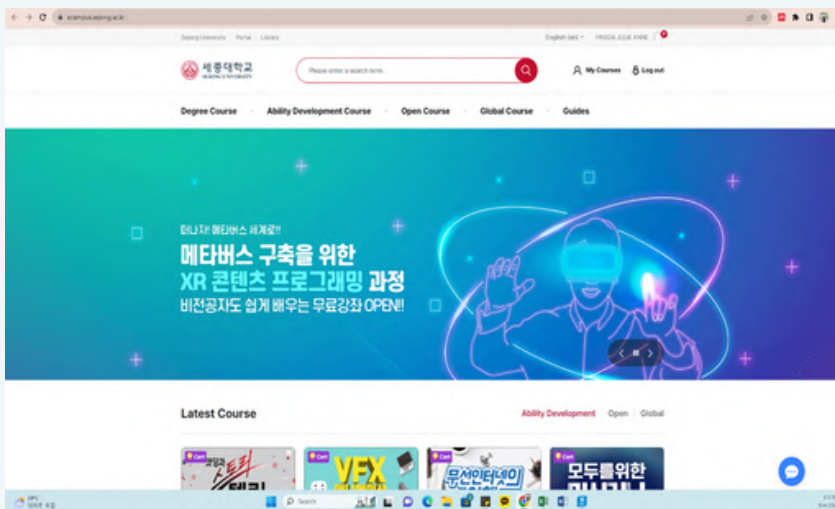
Student Portal Log-in:

Step 1:

Go to Portal System
(portal.sejong.ac.kr)

Step 2:

Login: ID (Student ID No.) and Password (initial PW is 8 digit birthdate 'yyyymmdd')



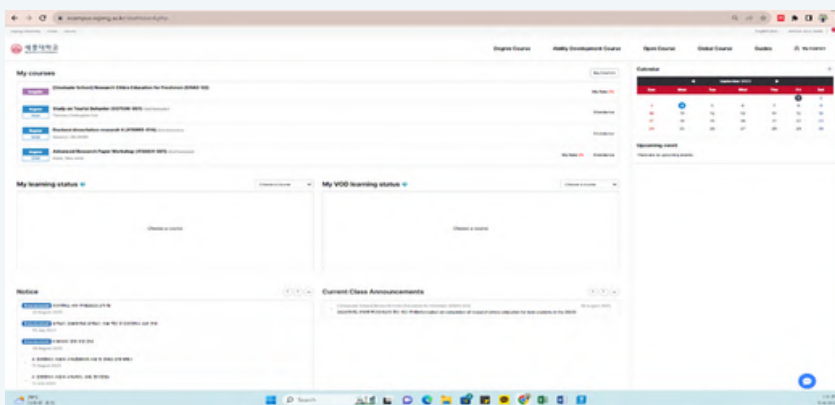
Step 3:

Click '집현캠퍼스'

Step 4:

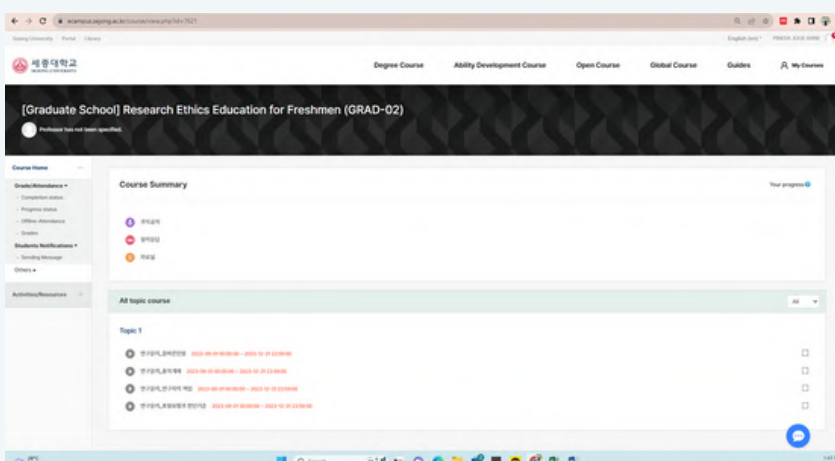
You can change the language to English on the top right corner.

Then to see your courses, click "My Courses".



Step 5:

Click the course/course(s) that is online and/or you need to check for work tasks/homework/syllabus.



- Click each course to view the course contents and classes.
- If there are videos that you need to watch, the date and time when to watch the video are indicated on each 'video title'
- Click '**task title**' to submit homework.

Important Notes about tuition fee payment and Installment Application

Tuition Fee Payment:

- Every semester, the amount (tuition fee, scholarship, insurance premium, etc.) and bank information for payment may be different.
- The recipient's (Sejong Univ.) bank account is opened only for a designated period and accepts the exact invoiced amount only. Therefore, tuition payments are recommended to be made in KRW through a Korean bank account during the designated period.
- Tuition payment in foreign currencies or through a foreign bank account is NOT encouraged due to too long bank remittance and additional transfer fees.
- Students with 100% scholarships are also to bring tuition fee invoices with a '0' balance to Kookmin Bank, Sejong University for payment confirmation. Otherwise, enrollment is not completed.
- Installment payment can be subject to university policy changes and updates. Also, extra semester students are not eligible for an installment/split payment scheme. Application is during the 1st full tuition fee payment schedule every semester.
- For students who failed to make timely installments in previous semesters, installments will not be allowed in the following semesters. This is applicable if an installment period is possible.
- If the student fails to pay the first installment, the installment plan will be canceled. Hence, installment payment should be paid during the payment period and especially the 4th installment period does not have an extension payment period.
- The alumni fee, which is around 10,000won, is NOT mandatory.

For more questions about current student tuition fee payment, you may contact:

Finance Office:

TEL: 82-2-3408-3022

***Make sure to pay your tuition fee on time. To avoid expulsion from the university. Your visa will also be canceled. Take note that extension payment for the Full tuition fee is usually available only on the 1st month of the semester. While for the installment tuition fee payment, this is available 2-3 days after the regular installment payment schedule. This extension consideration is only available for the 1st, 2nd, and 3rd round installment periods. **Take note that 4th round installment payment does not have an extension due to year-end annual budget report.**

Steps	Schedule
a. Printout the tuition invoice at the student portal	2 weeks before the beginning of the semester
b. Pay the tuition fee	1 week before the beginning of the semester
c. Request for installment payment (if needed)	1 week before the beginning of the semester

Academic Scholarship for International Students

GPA Range	Scholarship Percentage
3.0 - 3.49	20%
3.5 - 3.99	40%
4.0 - 4.5	50%
*For MBA and MPA students, they may retain the 30%-50% scholarship with at least 3.5 GPA	

Additional NOTES:

- To be eligible to receive the scholarship, you also have to finish at least 15 credit units the previous semester successfully.
- The final tuition fee scholarship for undergraduates will be automatically deducted from your tuition fee invoice for the next semester. Tuition fee invoices can be downloaded at the student portal—NO separate application.
- For undergraduate students who took a leave of absence and were supposed to receive a scholarship based on the last semester before they took a leave of absence, the scholarship will apply when they applied for return admission.
- Graduate students may need to apply for the scholarship every semester. Make sure to monitor the Graduate Office website for future announcements.
Website: <https://graduate.sejong.ac.kr/graduate/information/notice.do>
- Students who were expelled and applied for readmission, will not be eligible for GPA academic scholarship for the 1st semester of their readmission.

How to Check Grades

***Students should do both course feedback and evaluation grading per course during the 'Course Evaluation Period' to see their course grades right after the mid-term and/or final exam. If you were not able to do so, you will need to wait till your grades are posted in the 'Grade Inquiry History' section.

세종대학교 Graduate School Academic Information System Service For Student

Graduate Scho... 학사일정 및 신청내역 Current Semester Gra... Lecture Evaluation

School Register Management

Class/Grade (Course) Year/Semester 2022/1학기 Course Evaluation Period: the course evaluation period is not currently open.

Course Registration

Grades and Lecture Evaluation

- Grade History Inquiry
- Current Semester Grade L...
- Lecture Evaluation**

Scholarship/Registration

Lecture Evaluation

Click here to do the 'Lecture Evaluation' per course which is available during the respective date/schedule

Course to Evaluate

Multiple-choice Questions

Open end Questions

세종대학교 Graduate School Academic Information System Service For Student

Graduate Scho... 학사일정 및 신청내역 Tutoring/Voluntary Payment SE Grade History Inquiry Current Semester Grade Inq...

School Register Management

Class/Grade (Course) Schedule/Qualification

Course Registration

Grades and Lecture Evaluation

- Grade History Inquiry
- Current Semester Grades**
- Lecture Evaluation

Scholarship/Registration

Current Semester Grade inquiry

Student's info

Student ID: [REDACTED]
Department & Semester: [REDACTED]
Program: [REDACTED]

Date Admitted: [REDACTED]
Last Studied on (SEM): [REDACTED]
Your Contact Info: [REDACTED]

More Current Semester Grades

연번	Course ID	Class	Course Title	Completion	Teaching	Selected Area	Credit	학기명	Grade	Grade Point/Course Credit	Option	Re-registration	Prerequisite
No data.													

Credits: Liberal Arts Required / Core Required, Minor, Total, Double Major, Total

Liberal Arts: Arts, Total, Double Major, Total

Major: Required, Tracking, Graduation Recognition Credits, Major Elective, Other, Grade Point Total

Major Total: GPA, Percentage

Total: No. of Credits Desired, Credits earned

How to Check Course Credits

***Students may check their student portal account for their required course credits for graduation. It is highly recommended though to visit the Registrars' Office, especially undergraduate students, for their credit check during expected graduation period.

Click **'Personal Graduation Self Assessment'** and click the boxes check to confirm next.

※중요 : 본 자가진단(과목이수검정)은 시스템에 의해 처리된 가장결과로서 졸업 요건성사의 참고자료로만 사용됩니다. 따라서 본부의 졸업심사 결과와 다를 수 있으니 주의하시기 바랍니다.

<학부생 안내사항>
 1.본인이 판단한 심사결과와 결과가 다를 때, 우선 화면 내 과목이수결과를 클릭하여 재확인 하시기를 바랍니다.
 2.조기졸업학사신청과결합공학인증교육이수 등의 학생은 추가 확인 사항이 있습니다. (화면 내)
 3.최종 졸업대상 정단은 졸업사정 후 별도 공지합니다.
 4.계열학기 최대 이수가능학점은 24학점입니다.
 5.본인의 기 이수학점과 비교하여 졸업에 자족 필요시기를 바랍니다.
 문의 학학과 : (02)3408-3036

<대학원생 안내사항>
 대학원생은 해당 대학원 교과과목에 문의바랍니다.

위 안내를 읽고 속지 하셨으면 여하 <동의함> 버튼을 눌러 주십시오.

동의함

Then click **'과목이수표출력'** to download your course credit assessment form. You will find in the form this table.

이수과목	신분	위험	평점	총점
교양수	18	10	3.02	65
교양	3	9	3.00	9
특수교양	15	15	2.90	34.5
교양합계	21	18	2.23	44.5
전공필수	33	33	2.41	79.5
전공선택	45	39	1.91	74.5
계	153	141	2.30	

이수 학기 : 13 학기

졸업이수학점 : 130
 영어졸업기준(면제)
 고학점사건용 : 배대상

계열학기 위험학점 : 0

How to Print Academic Documents

Step 1:

Go to Student Union Building Basement 1.
(*See Campus Map at the Appendix.)

Step 2:

Look for the two (2) printing machines at the corner of the Basement 1 floor, opposite the university cafeteria.

Step 3:

Log in with the following information similar to your student portal account.

- student number
- student portal password (default PW is your birthdate 'yyyymmdd')
- mobile number

***This must be indicated in your **'Personal Information'** section on the student portal. If you do not have a Korean mobile number yet, you may put '010-0000-0000'.)

Step 4:

Print your needed academic documents. You may change to an 'English' document before printing if needed.

You may print the 'English version' of your academic documents, just also make sure that your English name is saved in your student portal **'Personal Information'** section.



How to Apply & Use a Sejong University Email Address

Most important notices and contacts are provided by email. However, we understand many international students do not receive emails from the school due to systematical errors or sometimes students do not check emails regularly.

To provide important notices and contacts efficiently and effectively, you may apply for a school email address also to be eligible for the university Office 365 package.

1. Email address: id@sju.ac.kr

How to apply: After logging in → Click “IT Service” → “Office 365 Account Application”

ID: should be the student number

PW: There should be at least 8 characters recommended (English + numbers + special characters)

2. Email URL: portal.office.com

3. Students may change their email address to id@sju.ac.kr in the Academic Affairs System (학사정보시스템) so that departments and admin offices can know it. **Always make sure to update your personal contact information on the student portal account.**

How to update: After logging in → Academic Information → School Register Management → Academic Calendar and Certificate Related → Personal Information Management

4. Language: Language used in the mail system is dependent on the browser's language preference setting.

5. Unsubscribing: When you drop out of school or graduate, you will be unsubscribed automatically.

***For detailed information, please check the user manual:
<https://support.office.com/en-us/article/Office-365-training-396b8d9e-e118-42d0-8a0d-87d1f2f055fb>

TOPIK Improvement Class

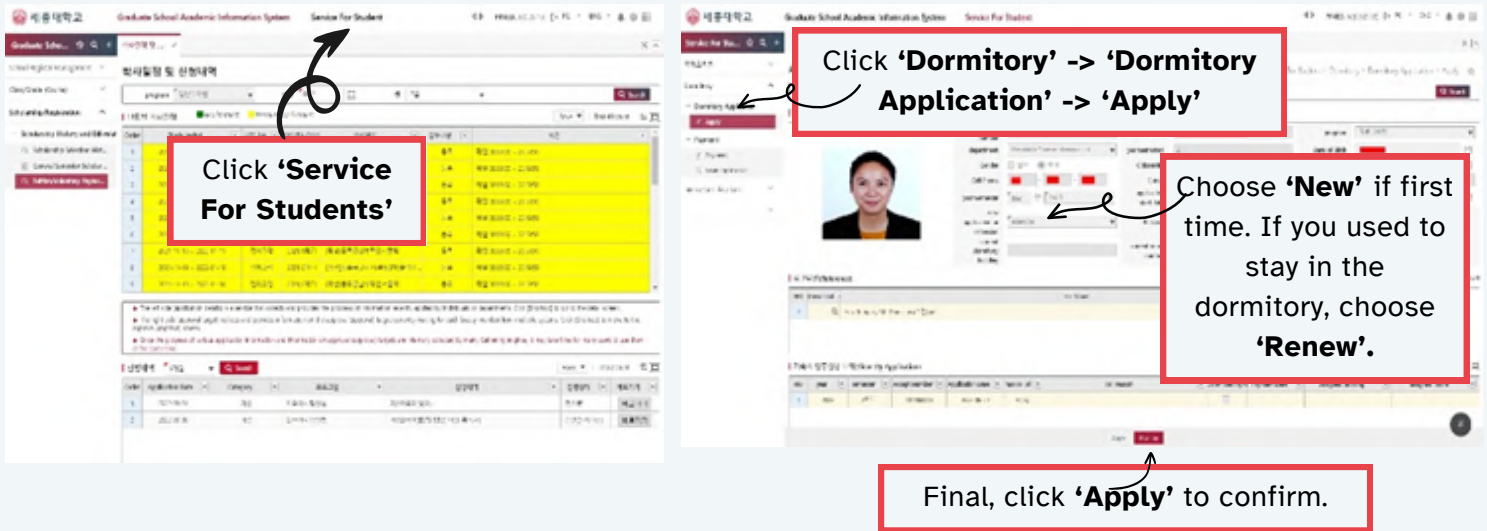
Sejong University offers free TOPIK Improvement Classes for those who want to improve their Korean Language proficiency and TOPIK level.

Every February and August, SOS will notify the details of the TOPIK Improvement Class on the university webpage. Below are rough information on the TOPIK Improvement Class, and please check the detailed information on the notice board every semester.

Class Objective	Getting higher TOPIK Level
Class Content	Korean Vocab and Grammar for TOPIK (included mock tests)
Class Period	From the 1st week of the semester, for about 12 weeks
Class Time	For further notice (2days per week/ 2 hours per day/ night class)
TOPIK Group Registration Period	Late February / August
How to Register	<p>Office: JiphyunGwan #931 Homepage: http://home.sejong.ac.kr/~seckc/6.html Phone: 02-3408-3103/2994/3109 E-mail: topik@sejong.ac.kr</p> <p>Please let us know your name, major, student ID number, and way to contact(phone number & e-mail address). You need to pay a deposit for the class(100,000 won). You'll get the full deposit back on the last day of class, if your attendance is good(at least more than 80%)</p>

How to Apply for Dormitory Room

***For more details about dormitory rooms and facilities, better to check the university website: <https://en.sejong.ac.kr/eng/academics/Dormitory.do>



	To live in Spring Semester	To live in Fall Semester
Current Student	Apply in November	Apply in May
New Students	Apply in December	Apply in June

- Dormitory information is included in the admission email updates and guidelines for new students.
- For the following semesters, you should find a notice on the dormitory application on the Sejong English Homepage or student SNS groups which will be posted in mid-January/July.
- Take note that schedules are subject to change. Hence, better to check updates also at (<http://board.sejong.ac.kr/boardlist.do?bbsConfigFK=674>)

E-mail	dormitory@sejong.ac.kr	Phone	82-2-3408-8200/8201
Office	Happy Dormitory Building (1st floor, go to the left upon entering the building) Office Location: Saenal-gwan (새날관) 101A 1st floor		

Dormitory Guidelines

1. Garbage disposal

- Gwangaeto, Saimdang dormitory: Sorting recyclable waste including papers, plastics, and glass before disposal should be mandatory, food waste disposal should be done at the designated court.
- Off-Campus Housing: papers, plastics, and glass should be sorted and gathered at the collecting places. Use standard waste bags and food waste bags for common waste and food waste and dispose of them on the garbage collecting date.

2. Firefighting training

- Venue: Gwangaeto / Saimdang dormitory (Except for Happy dormitory & Off campus Housing)
- Purpose of training: know how to escape from a fire outbreak.

3. Dormitory manager meeting request/submission of complaint

- You may check the dormitory manager's schedule at Happy Dormitory 1st fl. Office and appoint a meeting. Or better to also email dormitory@sejong.ac.kr with the attached complaint form should you have any concerns you would want to discuss with the Dormitory Team.

4. Prohibited inside dormitory

- Smoking, drinking, use of candles, disgusting behavior, bringing in pets, bothering neighbors and other residents etc.
- Bringing pets, family members, friends, and acquaintances to the dormitory is NOT allowed. Upon detection, you may be forced to quit the dormitory immediately.

5. Prohibited items in the dormitory

- Heating equipment for heating the room: electric blanket, electric cushion, electric plate, electric heater, heater etc.
- Electric heating equipment: personal induction, highlights, portable gas range
- Others: Hair iron
- The above-mentioned items are prohibited because of generating high heat and high volume of electricity consumption. You may be given penalties if you use those items inside the dormitory.

Dormitory Check-in Requirements & Health Centers near the campus

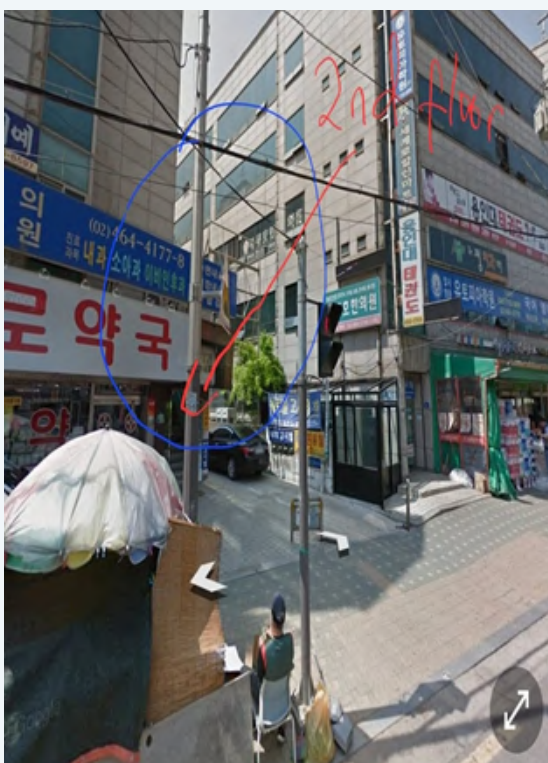


Requirements for dormitory check-in:

- Passport
- Passport ID Photo
- Application Form
- Medication Report certificates (hepatitis B, tuberculosis)

NOTICE:

- Staying at the dormitory is ONLY every 6 months / per semester. Everyone should check out every 6 months and apply again for a dormitory room should they want to stay again at the dormitory.
- Take note that you have to make sure to bring all your belongings with you upon check-out.
- In advance, look for an alternative accommodation and/or storage area for your things before check-out.



Dormitory Medical Certificates/Vaccinations

Hospital Name: 화양본내과의원 (Hwa Yang Bon Internal Medicine Center)
Internal Medical Center)

Address: 346-22 Gunja-dong, Gwangjin-gu, Seoul

Phone: 02-464-4177

Office Hours: 10AM-4:00PM (lunch: 1:00PM-2:00PM)

***They speak only Korean but if you say about Hepatitis B Test and Xray Test for dormitory (기숙사) then they know.

Test Fee: 30,000 - 50,000won.

Health Insurance

All international students are required to sign up for an international health insurance plan to help protect themselves from high or unexpected healthcare expenses incurred by diseases such as flu epidemics. Sejong University has made it mandatory for all international students to purchase insurance plans.

Health Care System in Korea

In Korea, it is common to visit walk-in clinics or local doctors. Local doctors are usually specialized in one field, such as the eyes, ears, skin, etc. If you have any special needs or need further treatment at a larger hospital, the doctor will refer you to an appropriate hospital. You may also go directly to general hospitals. However, the waiting time can be longer, and the fees are usually more expensive than local clinics.



National Health Insurance

All foreign nationals in Korea with registered ARC, including D2 student visa holders, are automatically registered at the National Health Insurance. The National Health Insurance Service (NHIS) covers a high percentage of your hospital and prescription drug costs. In the Korean insurance system, alternative therapies like acupuncture and homeopathy are sometimes also covered. International students (holding D-2 visa) who have already registered as foreigners at the Immigration Office, will receive monthly insurance bill from the NHIS. It is very important for the students to pay the bill on time because there might be restrictions in visa extension in the future if they fail to pay insurance bills. We encourage students to apply for automatic money transfer, and please refer to the below website to figure out how.

NHIS Headquarters

Subway: Line no. 5, Gongdeok Station, Exit no. 1 (10-minute walk)

Tel: 02) 390-2000 / 033-811-2000 (for English and other languages)

Website: <https://www.nhis.or.kr/english/index.do>

Sejong University Insurance Plan

- Covered period: 6 months
- You are automatically signed up when you make the tuition payment and enroll.
- For details about SJU's recommended Insurance plan, please refer to the website at: <https://board.sejong.ac.kr/boardview.do?pkid=162395&tPage=1&searchField=D.TITLE&siteGubun=19&menuGubun=1&bbsConfigFK=674&searchLowItem=ALL&searchValue=%EB%B3%B4%ED%97%98>

On-Campus Health Service Center



The Health Center is responsible for attending to the health needs of Sejong students, faculty, and staff. The center provides the following services

- Health advice
- Basic first aid supplies and medications (band-aids, painkillers, etc.)
- Basic checkup for blood pressure, blood sugar level, etc.
- Beds for rest

Business hours: 09:00-5:30 (Weekdays)

Lunch Break: 12:00 - 13:00 (Office days)

Location: Room 109, Jiphyeon-gwan

In case of national health concern link COVID/Pandemic

For more COVID Regulation Inquiries, refer to the websites and contact details below.

Q-Code:

<https://cov19ent.kdca.go.kr/cpassportal/>

Incheon Airport (COVID Entry Updated Policies):

https://www.airport.kr/ap_cnt/en/svc/covid19/medical/medical.do

KCDC Korea Health Department:

<https://www.kdca.go.kr/index.es?sid=a3>

Hotline: 1339

*If you are not feeling well and need immediate medical attention, better to also contact asap the university health center.



Many banking, insurance, and financial products, and services are available in Korea. There can be some restrictions imposed on foreign students in banking or finance due to strict national regulations. Depending on the types of international transactions, there can be some specific stipulations on documents and transaction amounts.

Opening a Korean Bank Account

Foreigners can open a bank account by visiting a bank as long as they are registered foreign residents in South Korea with valid ARC. Registered foreigners in South Korea, with a long-term visa like a D2 student visa, and degree-enrolled students are eligible to open a bank account in South Korea.

Required Documents:

- Passport,
- Alien Registration Card (ARC), and
- Certificate of Enrollment (COE)

Overseas Money Transfer

To send money overseas, you can transfer money to a bank. Through designated foreign exchange banks, you can transfer up to \$50,000 (remittance + exchange rate) a year, and if you have a document showing how the money was acquired, then you can transfer any amount within your range of income. Different banks have different fees and restrictions on transfers, so it is recommended that you compare the information at different banks.

You may also register with other 3rd party FinTech companies in Korea like: SBI Cosmoney, Toss, Payco, etc.

Foreign Exchange

If you have a passport, you can easily exchange foreign money or traveler's checks for Korean money at Korean banks, including the Korean Exchange Bank, and at the exchange booths at some subway stations in tourist sites like Euljiro-3 subway station and at the airport. You can exchange up to \$10,000 (for one entry) at a time. The foreign exchange rates are not fixed and change depending on economic factors.

Useful Bank Related Websites

KEB Hana Bank: <http://www.keb.co.kr>

KB Kookmin Bank: <http://www.kbstar.com>

Woori Bank: <http://spot.wooribank.com>

Shinhan Bank: <http://www.shinhan.com>

Cafeterias and Cafes on campus

Sejong University is known to be the university in Seoul with the most delicious and affordable campus food. Take advantage on this and visit the campus food stores.



Campus Map



- | | |
|--|------------------------------------|
| 1 Jiphyeon-gwan (집) | 16 Dasan-gwan (다) |
| 2 Daeyang Hall (대) | 17 Parking Garage |
| 3 Mozart Hall (모) | 18 Dongcheon-gwan (Univ.Library 동) |
| 4 Gunja-gwan (Lab: 5층 / 군) | 19 Woojungdang |
| 5 Gwanggaeto-gwan (광) | 20 Sejong University Museum |
| 6 Yidang-gwan (이) | 21 Asadal Pond |
| 7 Jingwan Hall (진) | 22 Daeyang Tower |
| 8 Yongdeok-gwan (용) | 23 Aejiheon Chapel (애) |
| 9 Hong Jin Structure Research Center | 24 Daeyang AI Center (센) |
| 10 Sejong Elementary | 25 Athletics Field |
| 11 Center for Future Education Annex | 26 Sejong-gwan (세) |
| 12 Sejong Elementary School Auditorium | 27 Student Union Building (학) |
| 13 Yeongsil-gwan (영) | 28 Saenal-gwan (새) |
| 14 Chungmu-gwan (충) | 29 Mubang-gwan (무) |
| 15 Yulgok-gwan (율) | 30 Kimwon-gwan (김) |



Postal Service

You can mail letters, postcards, and small parcels by putting them in a mailbox on the street or by visiting a post office in your neighborhood. You should go to the post office when using non-standard envelopes or postcards and when sending international post mail. The Sejong University post office is located on the 1st floor of Gunja-gwan Building.

Domestic Postal Service

National postal code directories are available at post offices. You can use domestic postal services by writing down the recipient's postal code and attaching stamps for regular mail or express mail. When you choose registered mail, you will get a receipt. Registered mail is more expensive than regular mail. However, the process of the delivery of registered mail is recorded, so it is possible to track the mail.

Contact information for foreigners

Business Hours : Mon-Fri, 9am-6pm

Location : 1st floor, Gunja-gwan

Tel. : 82-2-3408-3385

Overseas postal service

For overseas mail, a direct visit to a post office is required. Express Mail Service provides the fastest and safest international postal service that delivers urgent letters, documents, and packages. EMS is operated by the Korea Post under special agreements with reliable, overseas postal counterparts. Before sending your mail, make sure to write down the address and names of senders and recipients, phone numbers, the contents, quantities, and costs of items. Rates vary depending on the kind of mail and weight, so you need to check the information through homepages or at the post office counter. After sending your mail through EMS, airmail, or registered mail, you can check the status of delivery.

EMS website: <https://ems.epost.go.kr/comm.RetrievePostagEMSSrvCenter.postal>

University Library

How to get into the Library?

To enter the library, you should swipe your mobile ID or student ID card at the entrance gate.

How to borrow and return?

When borrowing, you will need to present your Student ID card at the Circulation Desk located on the 2nd floor. Note that many publications cannot be rent.

- Assignment books: Books requested by the academic departments for student assignments.
- Reference books: Books whose call numbers include the alphabet letter.
- Serials: Books whose call numbers include the alphabet letter.
- Master's and doctoral dissertations: Books whose call numbers include the alphabet letter "T".
- Non-book items: Materials held in the Multimedia Room (only available for reading within the library).
- Rare books.

How to reserve group study rooms?

The library has 30 group study rooms. These rooms can accommodate from 3 to 8 people and can be reserved for the use of Class group discussions, preparation for class presentations, and so on. You can book these rooms by the hour, up to two hours at a time. Please visit the official website (<http://library.sejong.ac.kr/eng/>) for details such as the library guidelines.

Library Hours:

B2F, 1F Reading Rooms: 24 hours

2nd Floor ~ 9th Floor :

During Semester(Weekdays) : 09:00~22:00

/ During Semester(Saturday)/Vacation:

09:00~17:00



Prayer Room and Mosque near campus

One Muslim Prayer Room, Happy Dormitory #B10, is allocated for Muslim prayer. The prayer room facilities are capable of comfortably accommodating over 20 students at one time. Male and female players are separated by a high partition. It is open for a specific schedule.

For usage concerns, it is very important to coordinate with the Sejong Student Muslim Community '<https://www.facebook.com/groups/MuslimsInSejong>' and/or the SOS Center. ONLY Sejong University students are allowed to enter the prayer room.



Masjid Noor Sejong University Mosque

Address: 11 Dongil-ro 56-gil, Gwangjin-gu, Seoul

How near?

Just around 15-20mins by walking from Sejong University.





Halal Food in Seoul

With the increasing number of Muslim students, Sejong University has made efforts to create a Muslim-friendly campus environment.

Halal Food in Seoul

There are many restaurants, cafes, and retail shops around Seoul that serve or sell halal food. You'll find many halal establishments in Itaewon, Seoul's best-known multicultural neighborhood. However, the distinction should be made between a Restaurant serving halal food and a halal-certified restaurant.

You may wish to inquire whether or not the establishment is certified by the Korea Muslim Federation (KMF) before visiting. Halal food has become increasingly popular as the number of Muslims visiting Korea is on the rise, there is no doubt that more and more restaurants in Korea will offer halal options in the near future. There is a growing increase in halal-friendly menus so as to accommodate travelers with these dietary concerns. Here are a few recommended eateries listed below.

Baba India

Menu: Samosa and vegetable rolls, salad, curry, naan, lassi, etc.

Website: www.babaindia.co.kr (Korean only)

Inquiries: +82-2-521-4588

Kervan

Menu: Kebab, pide (Turkish pizza), hummus, baklava, yogurt and other beverages, etc.

Website: <https://www.facebook.com/kervan.halal.restaurant.seoul/> (Korean, English)

Inquiries: +82-2-792-4767

Persian Palace

Menu: Palak paneer, tandoori chicken, naan bread, lamb shish kebab, kebab, etc.

Website: www.persianpalace.com (Korean, English)

Inquiries: +82-2-763-6050

Big Brothers Burger

Menu: burger, plov, boritto

Website: <https://m.place.naver.com/restaurant/1835907719/home> (Korean)

Inquiries: 0507-1387-9707

Kebab_shi (케밥씨)

Menu: kebab, fries, sandwich, rice plates

Website: https://www.instagram.com/kebab_shi/

Inquiries: 0507-1478-0814

FOR MORE INFORMATION:

Visit this site (http://english.visitkorea.or.kr/enu/TRV/TV_ENG_3_5.jsp) to learn more about Muslim Friendly Restaurants in Korea

Places of Worship

Buddhist Temples:

-The Seoul International Zen Center

Website : <http://www.seoulzen.org>

E-mail : seoulzen@yahoo.com

Tel.: 02) 900-4326

-Mu Sang Sa International Zen Center

Website : <http://www.musangsa.org>

E-mail : info@musangsa.org

Tel.: 042) 841-6804



Place	Time	Language	Tel.
Myeong-dong Cathedral	(SUN) 9:00AM	English	02) 774-3890
Yoksam-dong	(SUN) 9:00AM	English	02) 553-0801
Hannam-dong	(SUN) 9:00AM	English	02) 793-2070
	(SUN) 10:00AM	German	
	(SUN) 11:00AM	English	
	(SUN) 11:30AM	Italian	
	(SUN) 12:15AM	Spanish	
	(SAT) 6:00PM	French	
Salesio labor center	(SUN) 11:30AM	Tagalog (Philippine)	02) 765-0870
Hyehwa-dong Church	(SUN) 1:30PM	Tagalog (Philippine)	02) 764-0221
Pastral Center	2 (SUN) 11:00AM	Latin American	02) 928-2049
Pastral Center	(SUN) 12:30PM	Vietnamese	02) 924-2706
	Last (SUN) 3:00PM	Thai	02) 924-2721

Public Safety & Regulations

“Prevention of Sexual Violence” and “Understanding of Korean laws” videos

The Ministry of Education and the Ministry of Justice made mandatory online education on “Prevention of Sexual Violence” and “Understanding of Korean laws” to understand life in Korea.

Accordingly, students must complete watching two education courses on Blackboard.

Blackboard instructions to watch the videos:

- Login to the student portal <https://ecampus.sejong.ac.kr/>
- Input your student number and password

Cheating & Plagiarism

Sejong University will not tolerate academic cheating or plagiarism in any form. Learning to think and work independently is part of the educational process. Cheating or plagiarism in any form is considered a serious violation of expected student behavior and may result in disciplinary action. Also, if plagiarism is detected, even slight one, you may fail a course. University policy can be summarized simply: As a student, you are responsible for your own work and you are responsible for your actions.

Prohibited Activities

SMOKING & DRINKING & DRUG FREE SPACE

You will find that smoking is prohibited in many of the buildings in the city. Smoking is allowed in some bars, restaurants, and cafes in designated smoking areas. Fine for smoking at prohibited areas is 100,000won.

The legal drinking age in Korea is 19. For many Korean people, drinking is an established part of their social life—this is how they relax or spend time with friends and get to know one another. There may be cases where Koreans will insist on going for a drink together. By doing so, Koreans feel it is easier to break the ice, especially when they first meet you. If you don't want to or cannot take any alcohol, you can always ask for a non-alcoholic drink instead. If you don't feel comfortable going to places that serve alcohol, explain this to your friends—there are lots of other places where you can meet. Bars in Korea are open to anyone and usually stay open till early in the morning.

Voice Phishing Advisory: Be Aware and NOT be a Victim

AWARENESS TO ALL FOREIGNERS AGAINST VOICE PHISHING

Voice phishing case forwarded to INTERPOL coordinated operation

Voice Phishing using virtual asset

Case In May 2021, Pretended as a prosecutor, accusing the victim's bank account has been involved in a crime receiving bitcoin amounting to 120 million won.

modus operandi

- ▶ Exploit damages through virtual assets that are difficult to track.
- ▶ Demand the payment by converting the damaged money into domestic currency.

Fake Chinese public security personnel scam

Case In 2017, a Voice phishing operated in JEJU ISLAND CALL CENTER. Contacting a fellow Chinese citizen in mainland China to collect unpaid phone bills, they are pretending as a PUBLIC SECURITY PERSONNEL.

modus operandi

- ▶ Deception by showing fake ID of Chinese police
- ▶ Their call center was located in SOUTH KOREA. Chinese are the target of their illegal activities.

Fake Government institutions scam

Case Year 2013 to 2015, 11 members of the organization pretended as prosecutor investigators, operated a call center in China, with voice phishing activities had defrauded 400million won from the victims.

modus operandi

- ▶ Pretending to be Government agency personnel (prosecutors' investigators, tax collector, etc)
- ▶ Call centers based outside the country are instructing victims to send money thru remittances by using bank accounts from different individuals.

WARNING SIGNS (Preventing voice phishing scam)

1. Beware to those who've been pretending government personnel and asking for payments.
2. Beware to those who've been asking for an initial payment to cover the remittances processing cost.
3. Beware to those who've been asking for bank account passwords.
4. Beware to those who've been pretending as overseas family members asking money.
5. Beware received messages, calls, recommending loans.
6. Beware to those who've been asking for payments for lending money processing costs.
7. Don't click files, emails, or texts from unknown sources. Delete it.
8. If there's any suspicious call, report to the nearest police station.
9. If you are a victims of voice phishing, please report to the concerned government agencies immediately to prevent further damages.



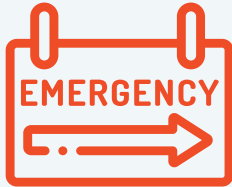
서울광진경찰서
SEOUL GWANGJIN POLICE STATION



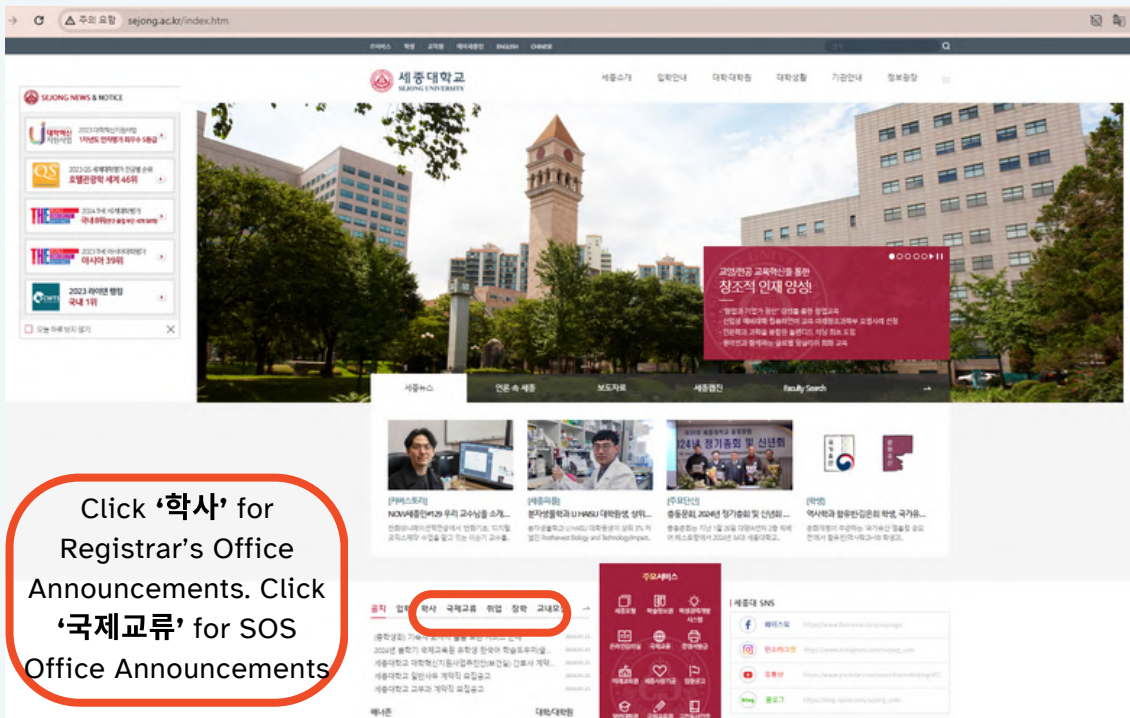
Embassies and Cultural Centers in Korea

COUNTRY	Phone No.	Official Website
Malaysia	+02-2077-8600	https://www.kln.gov.my/web/kor_seoul
USA	+02-397-4114	https://kr.usembassy.gov/
UK	+02-3210-5500	https://www.gov.uk/world/organisations/british-embassy-seoul
France	+02-3149-4300	https://kr.ambafrance.org/-Francais-
Germany	+02-748-4114	https://seoul.diplo.de/
Japan	+02-2170-5200	https://www.kr.emb-japan.go.jp/itprtop_ja/index.html
China	+02-755-0469	http://kr.china-embassy.gov.cn/kor/
Vietnam	+02-739-9399	https://vietnamembassy-seoul.org/
Philippines	+02-796-7387	http://www.philembassy-seoul.com/
Bangladesh	+02-796-4056	http://www.seoul.mofa.gov.bd
Uzbekistan	+02-574-6554	https://www.facebook.com/uzbekembassykorea/
Kazakhstan	+02-379-9714	https://www.gov.kz/memleket/entities/mfa-seoul?lang=en
India	+02-574-6554	https://www.indembassyseoul.gov.in
Pakistan	+02-796-8253	http://pkembassy.or.kr/contact/
Russia	+02-318-2116	https://pusan.mid.ru/en/genel_information/embassy_of_the_rf_korea/
Nepal	+02-3789-9770	https://kr.nepalembassy.gov.np/
Mongol	+02-794-1350	https://seoul.embassy.mn/
Indonesia	+02-780-4280	https://kemlu.go.id/seoul/en

Websites & SNS Links to Check Future Announcements



- Police 112
- Fire Department 119
- Emergency Patients / Ambulance 1339
- Korea Immigration Office 1345
- 24-hour International SOS for Foreign Travelers 02)790-7561
- Gwangjin Health Center 02)450-1114



FB Group Pages: Uzbekistan



FB Group Pages: China



FB Group Pages: South Asia



FB Group Pages: Southeast & Other Countries



FB Group Pages: Vietnam

Sejong One Stop Center Office

**International Affairs Office:
Sejong One-Stop (SOS) Center
Office: Student Center Building, 2nd floor, room 202/209**

- **The office supports foreign students with in-campus and other concerns that a foreign student may have while living in South Korea, like immigration requirements, acculturation, etc.**

SOS Support

- **Alien Registration Application / Extension**
- **Part - time Job Application**
- **Certificate of Admission Reissuance**
- **Admission Information**
- **Student Associations / Organizations**
- **Professional Trainings**

Student Service Unit

- Tel: 82-2-6935-2620
- Fax: 82-2-3408-3813
- E-mail: sos@sejong.ac.kr
- Website: <https://en.sejong.ac.kr/eng/index.do>
- Address: (05006 One Stop Center, room #202, Student Center Building, Sejong University, 209 Neungdong-ro, Gwangjin-gu, Seoul, South Korea)

Admission Information Unit

- Tel: 82-2-3408-3973
- Fax: 82-2-3408-3813
- E-mail: intadmission@sejong.ac.kr
- Website: <https://sos.sejong.ac.kr/eng/index.do>
- Address: (05006 One Stop Center, room #209, Student Center Building, Sejong University, 209 Neungdong-ro, Gwangjin-gu, Seoul, South Korea)